

Web Oversight Committee

Meeting Minutes- February 23, 2006
3:30 to 5:00 pm, 1-360 Daley

Present: Wallis (Chair), Hepburn, Kayiwa, Lewis, Maene, Naru (minute taker), Shuler

Maintaining current Web pages

The committee endorsed the importance of maintaining the currency of existing Web pages while planning for the site redesign.

Regarding specific page updates:

Because of the changes in state consortia, word changes must be made to several current pages: IO to I-Share, ILCSO to CARLI, etc. These changes do not involve rewriting of content, just name changes in the quick links and on pages that are the responsibility of a broad range of Library departments or units. The WOC recommends that this is a task for the Webmaster and will ask Mary Case to see that the changes are completed within a given timeframe.

Update on card sort exercise

The IRB application for exemption was completed and submitted to the campus Office for the Protection of Research Subjects (on February 21). Krystal, Peter, and Francis are writing ads for participants, getting flyers and supplies ready.

The card sort sessions are planned for the second and third weeks of March.

Report on meeting about CMS

Lisa and Francis met with Mary Case on the advantages and disadvantages of a CMS for the new Web site. Among other issues, Mary is concerned about the length/format of URLs, the experience of the ALA site, the loss of individual departmental control over the look of pages, and staff members' disuse of html mark up skills that they had conscientiously acquired. As a result of the meeting, Mary seems more approving of the CMS choice: there can be other projects outside

of the CMS in which departments have editorial and design control over pages.

Questions for Francis and Peter to ask at Kent State

Some of the questions for discussion about the Kent State CMS: – how to train staff to use the template – how to handle geo-spatial information – what kind of statistics can be collected – what is the work flow for pages and publishing – how do WebFeat, Serials Solutions, and other non-UIC pages look in the template – what kinds of user surveys did Kent State conduct to plan and evaluate the CMS site

Next meeting topic

John will talk about a plan to conduct staff interviews to determine how staff use the Web and how to change the content for those purposes.

Next meeting

The next meeting is scheduled for Thursday, March 9, at 3:30 pm.