

## **Web Oversight Committee**

Meeting Minutes- June 1, 2006  
3:30 to 5:00 pm, 1-360 Daley

Present: Wallis (Chair), Hepburn, Kayiwa, Lewis, Maene, Naru (minute taker), Shuler

### Update on assignments from 5/4 meeting

Complete card sort analysis: Krystal, Peter and Francis are working on the analysis using a software program. The results are complex because we did an open card sort in which participants could add, rename, etc., categories. – Begin writing policies for metadata and controlled vocabulary: Chieko had no progress to report. – Write RFP and contact designers to work on the look for the top page and banners on CMS-driven pages: Linda had no progress to report. – Revise Library Web Style Guide standards: no progress to report.

### Web design classes

Information on Web design classes offered by various organizations will be posted to the Library's faculty and academic staff lists.

### UICCAT/I-Share notifications

We will post notices about each step of the Voyager upgrade project from a prominent link on the Library's home page.

### Scholarly Communications Task Force page

The SCTF page will be under the Resources heading. There will be a news story on the home page.

### Short term Web site solutions

WOC will take into consideration the prevalent comments from users about the Library's home page and will update the page as soon as possible.

WOC considered Doug Bicknese's request for a page featuring a University Archives collection; more information from Doug is needed before the committee can make a decision.

Next meeting

The next meeting is scheduled for Thursday, June 15 at 3:30 pm.