

Web Oversight Committee

Meeting Minutes- October 17, 2006
3:30 to 5:00 pm, 1-360 Daley

Present: Wallis (Chair), Hepburn, Kayiwa, Lewis, Maene, Naru (minute taker), Shuler

Review of top CMS recommendations

Francis sent comments to ACCC about the CMSs they are considering (Plone, Bricolage, Hypercontent, and Caravel). ACCC has indicated they might make a decision on which they will support in spring 2007, thereby enabling the Library to start the migration of its Web pages to a CMS. Francis will make available Bricolage and Caravel for the WOC to test.

Internal wiki

WOC discussed using a wiki for the Library's Intranet. Several departments use wikis for exchange of ideas and comments on procedures, practices, etc.; Reference uses Blackboard because they can post documents to it and keep the current versions of pathfinders in a place accessible to the whole department.

John will introduce to Steering at its Nov.1 meeting the idea of an Intranet and the recommendation that the Library implement a CMS for non-public content. This eventually would result in the internal documents now on the public site moving to an Intranet and staff beginning to be trained on a CMS.

WOC will revisit this topic at its next meeting.

Blog guidelines and policies

The WOC's recommended policy for blogs on the Library's Web site is that there are two official blogs: ULIB (staff newsletter) and Library news/feature stories. Staff should email news items to the person designated to write or edit and post to the Library newsblog.

Peter will draft a policy for review by WOC, and then for presentation to Steering at its Nov.1 meeting.

Next meeting

The next meeting is scheduled for Tuesday, October 31, at 3:30 pm.