Here are background notes for today's Steering Committee Meeting.

CIRCWRKS
1) Completed drafts of Guidelines to educate/engage users on preservation issues and what UIC policy is. Bookmarks and printed/Web information are still being refined.

2) Voyager problems have been consistently reported to assist in finding solutions; run time errors, ghost holds, etc.

3) Continue to push CARLI for remote participation for Circ/ILL forums.

4) Summer patron load should confirm if fix to get unaffiliated patrons removed works.

5) Patron Contact Notes database has been created. It can be accessed and updated by circulation staff at all sites, so can be used to centralize and coordinate contact information.

ILLWRKS
1) Purchase of two overhead scanners.

2) Discussion of future of Infotrieve’s Ariel transmission product.

3) Discussion/decision on implementing OCLC’s ILLiad at UIC.

RESWRKS
1) Distributed processing of ERes among the sites: LHS-C and -R will implement a pilot project for shared E-Res processing in fall 2007. Centralized processing remains a long-term goal for all of the sites, particularly LHS locations because they have access to many of the same resources.

2) ERes Technical Help: as the ERes service expands, more users have technical concerns. This includes how to access ERes via various browsers, print accessibility for on-line materials, accessing e-books and providing support both to instructors and students who use ERes in conjunction with Blackboard. A Webpage to help faculty and student users is now available to address some of these concerns. Direct contact via phone or e-mail is still the primary source of instruction and support for ERes users but questions/answers are being used to improve the help page.

3) Copyright in Blackboard: At present there are no direct links to copyright guidelines in the Blackboard Learning System. Although the Library has a standard "button" in Blackboard, it only links to a page about all library resources, which includes a copyright page.

Most instructors do not associate copyright with the Library, so a more obvious link needs to be made to copyright information and resources. Instructors need to be made aware of what may be Fair Use and what on-line postings require permission. ACCC has
been reluctant to add another button to the Blackboard template. We hope to build a more productive relationship with ACCC once it establishes more of a presence in the Daley Library.

**ACCESS SERVICES COUNCIL-Level Activities**
- Assigned LibQual+ comments to members to review for ASC aspects
- Correspondence with users with large numbers of UIC books charged out and/or books charged out for a very long time.