Access Service Council met on Tue. Feb. 5 228 LIBHS 3-4:30 pm
Participating: Blecic, Daugherty, Guss, Schellhause, Shultz, O’Brien

1. Charge
   -- ILLWRKS (Schellhause will be LHS-R rep. pro tem)
   -- OPAC Design and Functions (new assignment)
   -- Web-Based Forms and Requests (new assignment, though
     some are already in place for Circ, Resv, and ILL)

2. Privacy Audits
   Record Retention Recommendations [Schellhause, et al.]
   ERS will share summary documentation with Univ. Archivist,
   J. Henry, for additional comments/advice.


4. ILLiad well-received by users and staff. User comments will
   help refine forms/procedures.

5. Reviewed membership, Outstanding projects from WRKS groups
   5.1 CIRCWRKS
      5.1.1 Damaged Books: PR, poster, flyer, bookmark; UIC/I-Share
          institutional responsibilities; Data on lost/damaged
      5.1.2 Locations/Item Types for A/V, Warehouse, etc. needed
      5.1.3 SSN Purge underway.
      5.1.4 Membership: Daugherty; Daniels; Davis; Gogo-Madsen,
          CHAIR; Guss; Loftiss; O'Leary; Sanders; Stefancu
   5.2 ILLWRKS
      5.2.1 LHR/DHR for IAY to move forward
      5.2.2 WorldCat Local to be tested
      5.2.3 A/V Circulation to be implemented further
      5.2.4 Science Library as Pick-Up location explored further
      5.2.5 Membership: Schellhause (pro tem); Wadle; Guss; Matthews;
          O’Brien, CHAIR; Daugherty
   5.3 RESWRKS
      5.3.1 Distributed Processing of E-Res lists (incl. LHS-Res listserv)
      5.3.2 Blackboard and E-Reserves
      5.3.3 Copyright
      5.3.4 Global Campus
      5.3.5 Membership: Waters; Schellhause; Davis; Loftiss; Evans;
          O’Brien; Daniels; Hunter, CHAIR

FUTURE MEETINGS: Tuesdays, 3-4:30;
   4 Mar (Daley), 1 Apr (Daley), 6 May (LHS), 3 Jun (LHS)

Tel. #’s, as needed: LHS-U 217-244-2259; LHS-R 815-395-5658
   LHS-C DALEY