

Final Draft Charge (20 April 2005)
Collections & Technical Services Coordinating Council

Coordinate collection development and management and technical services activities, foster collaboration and assure communication among departments where this work is performed, and consider ways in which these activities can be made more effective.

Advise the Steering Committee on issues and policies relating to collections and technical services and keep the Steering Committee apprised of new developments.

Solicit recommendations and act as clearinghouse for new initiatives.

In coordination with other interested parties, develop policies and guidelines on preservation, including digital reformatting of library materials.

Oversee the work of appropriate standing committees and create task forces as the need arises.

Assumptions:

1. The scope of our charge includes collection and technical services aspects of all library material formats and products relating to them.
2. Preservation is included except where it overlaps with digital initiatives such as City 2000.
3. Collaboration with other Coordinating Councils will be necessary at first to ensure electronic and digital activities are covered among the Councils.