

STEERING COMMITTEE

Minutes of the meeting: June 7, 2006

Present: D. Bicknese, J. Canlas (recorder), M. Case, K. Ein, D. Enoch, J. Fiscella, A. Ford, E. Guss, S. Jacobson, J. Lambrecht (convener), F. Logan, L. Naru, V. Pifalo, E. Schellhause, J. Schuitema, J. Shuler, A. Weller

Approval of minutes: Corrections and additions submitted by Case.

Voyager upgrade & staffing issues

Lambrecht notified committee that Ford's office would serve as clearing house for departments with excess staff during Voyager upgrade. Committee briefly discussed various projects being undertaken by staff during interim.

Move of A&A Visual Resources Library

Case announced that Daley would be housing collection in area vacated by DRU by fall. Staffing and budget line will also be included, though reporting lines are yet undetermined. Eventual plan to consolidate and digitize material.

Progress in design of Learning Commons

Logan explained to Committee that three graduate students from School of Architecture working on design of Daley Learning Commons under supervision of Associate Dean Bruno Ast. Case added that Central Development views project as powerful selling point to donors; models could be used as marketing tool. Case expressed interest in establishing an endowment for Commons maintenance. LHS Learning Commons would hopefully follow. Committee discussed potential for displaying models within Daley to demonstrate progress and showcase upcoming developments. Case also expects to be receiving preliminary space planning reports from Matt Simon for both Daley and LHS. As final piece of that project, Library would ask architecture through which Simon was contracted to create drawings to use as similar marketing tools for fundraising.

IRAD Planning

Case: Process continues on planning for new building. State archivist hoped for completion of program statement by fall. Three possible sites for location are ComEd substation, area just northwest of Daley and parking lot between Vernon Place and Harrison. Group considering automated storage and retrieval system. Case noted that private fundraising not a likely piece of puzzle for Library as IRAD is a state project managed by state archivist.

Strategic Planning

Lambrecht reminded Committee of upcoming Strategic Planning Group meeting; next version of plan to be submitted to campus by June 30. Department plans due by same date. Case asked for continued input toward adding another level of detail to plan, particularly for departments to attempt to frame actions within their scopes of responsibility.

Log-in access at LHS-Chicago

Lambrecht informed Committee that project went into effect at LHS-Chicago on May 31. Library has fielded both positive and negative feedback, the latter particularly from alumni. Case briefly detailed upcoming implementation of Alumni Association member access to electronic resources. Committee discussed specifics of log-in access system.

Print guides to libraries & orientation

Lambrecht: Print guides assigned to marketing task force. Dorsch working on orientations with others.

Digitization priorities

Case updated Committee that state legislator got \$500,000 earmarked for UIUC in addition to funds we're asking from university for, both at university and campus level. If process continues successfully, University of Illinois should end up with nearly \$1 million for digitization. Schuitema prepared preliminary digitization plan for Case to present to Provost in requesting \$50,000 to match \$50,000 from University. Provost has not yet approved request. Further discussion required.

review of council accomplishments, problems, membership

Lambrecht: Council chairs have begun discussion on how to reexamine council structure. Councils will likely produce report of accomplishments and goals for process. Committee asked to consider strengths and weakness of structure.

Upcoming deadlines (Lambrecht)

- December 31: Evaluate pilot project requiring net IDs at LHS-Chicago
- June 30: Library and department strategic plans due
- Lambrecht unsure if current dates still appropriate for print publications and orientation.
- August 15: New Web redesign. Shuler estimated Library a year for serious structural changes that will require training. Case added that, though Library is prepared to purchase hardware, new Web structure will not be ready by fall; timing dependent on resulting workload. In meantime, Lambrecht advised Committee to avoid redesign, yet continue to update content.