

STEERING COMMITTEE

Minutes of the meeting: December 6, 2006

Present: D. Blecic, J. Canlas (recorder), M. Case, L. Castillo, R. Daugherty, J. Dorsch, K. Ein, D. Enoch, J. Fiscella, A. Ford, E. Guss, Chuck van Hecke (guest), F. Logan, L. Naru, E. Schellhause, C. Scherrer, J. Schuitema, J. Shuler, A. Weller.

Minutes of Nov. 1 meeting approved.

UIC Development update

Naru introduced Chuck van Hecke, Deputy Associate Chancellor for Development, and Committee members introduced themselves. Van Hecke distributed an information sheet and offered an introduction to philanthropy, on the national level, in higher education, at UIC and at the Library. He also summarized the structure of development offices at UIC as well as philosophy and strategies behind campus efforts. Van Hecke then discussed upcoming capital campaign to be publicly announced in June, ending in 2011. University goal will likely be over \$2 billion, with UIC's component at \$500 million. He added that faculty and staff may contribute to campaign success by being mindful of effort, forwarding information on prospective donors and sharing information on UIC and the Library with external audiences as "good will ambassadors." Case will eventually announce dollar goal for Library.

Proposed Library Exhibits Policy

Weller introduced draft, prepared by Special Collections and University Archives, of policy, procedure and potential membership for proposed Library Exhibits Committee. Committee briefly discussed and approved proposal. Lambrecht questioned reporting line and how to administratively publicize policy.

WOC news blog proposal

Referencing the document distributed on Oct. 31, Naru summarized WOC's proposal for one official news blog for external audiences. Committee discussed advantages and disadvantages of centralization, particularly for sites, then returned proposal to WOC to consider issues of local control, accountability and technical logistics.

Photocopier use and selective removal of machines

Lambrecht informed Committee that, to address potential losses in regard to photocopying, the Library is considering three courses of action: 1) Keep current machines and subsidize users' photocopying; 2) Keep copiers and raise prices; 3) Remove selected machines.

Digitization and Daley Arcade updates

Lambrecht announced that Peter Hepburn would lead a team of staff to digitize select library collections. Hepburn and his team will report to Schuitema, and digitization selections will come from previous recommendations by CTSC. Also, Daley Arcade closed Nov. 30 for remodeling in collaboration with ACCC.

Web time-entry

Ein reported potential implementation dates of Jan. 14 or 28.

Time allocated for faculty research

Case summarized recent work of Executive Committee in examining norms and creating a climate for achievement--specifically in regard to role of supervisors and general principles in order to support research. For discussion, she offered group's draft recommendations for research time, which propose allocations of 15 non-cumulative days a year for tenure-track faculty, and 10 non-cumulative days a year for clinical-track faculty, with an option to request additional time if necessary. Committee discussed implications of proposed policy.

Strategic Plans

Reports postponed. Suggestion was offered to schedule separate meeting for reports. Lambrecht to contact Committee on how to proceed with this item.