

STEERING COMMITTEE

Minutes of the meeting: Feb. 7, 2007

Present: D. Blecic, M. Case, L. Castillo, R. Daugherty, J. Dorsch, K. Ein, D. Enoch , J. Fiscella, E. Guss, J. Lambrecht, F. Logan, L. Naru , C. Scherrer, J. Schuitema

1. Budget presentation (Case)

1. Status of the Professional Library Positions

- A. Recruiting for positions in the next 6 months
- B. Regular positions based on the strategic plan

Mary requested additions/comments that heads might have re: the Strategic Plan

Dorsch asked about the photography collections and Mary commented that they're substantial.

The sub-zero freezer has been installed in LHS for the City 2000 negatives. Long term preservation of these negatives is initiative started by Sharon Hogan working with Gary Comer for the City 2000 project.

2. Strategic Plan items

High priority items listed on handout:

- A. Online Instruction
- B. Learning Commons at all sites
- C. Marketing

"How to use the library" poster has been created by the Space Planning firm, one for the east and one for the west side. It was created by Noh Designs, a graphic design company.

Budget discussion with provost: Positions and collections will be the focus. More consortial buying, cancelling of print, erosion of collection (no solution at all) are some possible solutions. If Strategic Plan to follow through on developing electronic collections will

require more money, new monetary investments.

The library has to continue to argue to the provost that we need to at least keep current collections from eroding and make changes if we want to move forward.

Salaries and getting equity with peer institutions is part of the Strategic Plan and so open for arguing for these resources. This applies to librarians and staff. Additional funding will almost certainly be needed from the university. 2 1/2 percent for salary increases and \$500,000 for collections last year and then we were taxed 1 1/2 percent.

With retirements and unexpected resignations, we've gotten some one-time money that counts as a surplus \$300,000-\$400,000. Again, it must be remembered that this is one-time money, but these funds mean that the budget is looking good for this year.

2. Space planning recommendations (Case)

Architectural Master plans (visual layouts and descriptive highlights) distributed to everyone
Case described remodeling changes at LHS (e.g., GML moved to second floor, staff lounge updated, faster internet speed) some paid from library budget and some from ICR funds (indirect cost recovery from grants and contracts).

Lambrecht handed out architectural Master plans (visual layouts and descriptive highlights) to everyone
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Space for meetings in the library/marketing concerns is an issue. ACCC should be a partner in doing a learning commons.
An instructional lab, perhaps, with library

collaboration in order to bring the two cultures together. ACCC is very excited about the possibility. Ed Garay of ACCC will come to library today to look at possibilities for equipment and furniture.

Learning commons on 1st fl. and estimate, which was gotten down to \$4.2 million, rounded up to 4.5 with an additional \$1 million thrown in for an endowment, so bringing the amount to \$5.5 million.

Guss asked if there's a possibility of getting funds from multiple sources. Case said this is a possibility but the coordination of multiple sources is tricky.

Elevators in Daley scheduled to be replaced starting in Fall '07. Bond funds were used. Warehouse elevator will be replaced starting in Spring 07.

The architectural consultant has thrown out ideas that might not have occurred to the library and so have been useful in a thinking-outside-the-box sort of way.

We can talk about these suggestions (and they are just that: SUGGESTIONS) with staff in an effort to start a conversation and get more ideas.

Illinois Regional Archives Depository moving to Chicago and having a new space is still a possibility.

Science Library on 4th Fl. is a possibility because of the unlikelihood of developing the current space in order to make it

more useable.

Institute for Patient Safety Excellence (IPSE)
is growing out of malpractice suits that university
health services face, concerning ICU,
birth, surgery, and other high risk
events. It's in effect a stimulation center.

<http://www.uic.edu/eng/ems/COE/depts/MIE/Banerjee/website/IPSE/index.htm>

Equipment requests to improve efficiency:
Lambrecht: ILL at LHS is using equipment that
is burdensome; wants to know what kind of
equipment each department needs.
Ein: Keep in mind budget considerations
Daugherty: ergonomic considerations

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4. Security and open hours (Lambrecht)

May use the same security firm (3-11
Sun-Thurs.; shorter hours on Friday) that
the dorms use. Need to make a three-year
commitment because it would be a civil
service position. Will be extending hours
for Daley until 11 for the entire building,
possibly by mid-March '07.
Possibility of LHS extending hours,
as well.

5. LibQUAL+ results

Results on on the library's staff pages: <http://tigger.uic.edu/depts/lib/staff/>
Case recommended that Steering members
read through comments. Daugherty: the LibQUAL tool may not
ask the best questions but it does provide us now with two sets of data.