

STEERING COMMITTEE

Minutes of the meeting of Oct. 3, 2007

Present: D. Blecic, J. Canlas (recorder), M. Case, L. Castillo, R. Daugherty, K. Ein, D. Enoch, J. Fiscella, A. Ford, E. Guss, J. Lambrecht (convener), L. Naru, E. Schellhause, C. Scherrer, J. Schuitema, M. Shultz, A. Weller.

Minutes of Sept. 5 meeting approved.

Providing access to library resources for off-campus students

Committee discussed in regard to Global Campus as well as other distance education instances. Daugherty proposed the e-Reserves system as a potential quick fix for group (class) access; Committee considered its application for individual researchers, particularly regarding privacy issues. Lambrecht questioned future long-term solution, and Scherrer proposed document delivery pilot program at LHS with data collection to inform decision. Committee considered policy on reproducing items for students not on campus, resource issues, document delivery trends and service philosophy. Lambrecht asked ASC to further investigate and report findings to Steering in January.

Updates:

Web Oversight Committee

Lambrecht reiterated WOC's goal to roll out new Web site during winter intersession and recounted membership changes: Shuler's rotation off; Krystal's appointment as chair; addition of new members Sara Blaszczak, Peg Burnette, Ken Carlborg, Valerie Harris, Ryan Rafferty and Lambrecht himself. WOC also established four working groups: Style & Editing; Inventory & Content; Architecture & Navigation; and Metadata. Lambrecht asked Committee to keep open mind regarding possibilities for new site. WOC will return for December Steering meeting to offer progress report.

Summer Session

Lambrecht announced that what had been an eight-week session will become a 12-week session starting 2008. New calendar will allow students the opportunity to take three courses over summer as well as allowing Chicago school teachers to attend. Lambrecht proposed idea of consistent operating hours year-round.

Development Orientation & Robert Wood Johnson Foundation session

Steering invited to events on Oct .31 and Nov. 1, respectively. Naru noted Oct. 1 session being conducted by Penny Hunt. RSVP requested for attendance. Robert Wood Johnson, session related to grants. Naru explained RWJ session designed to allow people opportunity to talk with a program officer from the RWJ Foundation to discover their funding interests. Second goal is to attempt to coordinate campus' proposals to foundations, and third is a chance to meet other colleagues and discuss current projects, perhaps discover potential library components or relevance to personal research. Case suggested a follow-up meeting of interested individuals to recap and discuss coordination of fundraising efforts at the Library.

Nakata Lecture

Naru reminded Committee of details. Topic is e-government.

Other

- Valerie Harris received a \$20,000 grant to digitize Century of Progress photos.
- Lisa Zhao supervising staff previously supervised by Harvey Huie.
- New map librarian Rebecca Lowery arriving soon.
- Search for Science Librarian being re-opened.

Priorities for Steering Committee for 2007-08

Committee identified following:

- Processes and responsibility (Scherrer) : Clarity on procedures for obtaining supplies and services; Business Office to develop Web presence including instructions, forms
- Overall priorities, e.g., retention of essential services vs. collection development, reorganization (Fiscella)
- Feasibility of professional development (Scherrer)

Lambrecht invited Committee to e-mail further priority concerns to him.