

STEERING COMMITTEE

Present: L. Castillo, J. Canlas (recorder), K. Carpenter, R. Daugherty, J. Dorsch, K. Ein, D. Enoch, J. Fiscella, A. Ford, K. Frey, E. Guss, R. Holst, T. Klassen, J. Lambrecht, F. Logan, L. Naru, R. Sandusky (convener), C. Scherrer, J. Schuitema, M. Shultz

Minutes: Approved with one change.

WECT Update (Lambrecht)

Group established new Blackboard site and hopes to broaden access beyond committee after Thursday, March. 5. Decided to forego R2 recommendation to purchase paperback rather than cloth-bound as YBP discount is greater for cloth-bound items. Lambrecht thanked Steering for comments on binding; WECT plans to move forward on implementation. Policy on duplicate call numbers and vendor-supplied cutters not yet distributed. Group met with LHS on processing of print monographs. Fiscella submitted documentation on discarding print materials; will be processed and distributed. Guidelines for selecting print materials will soon be distributed to Steering. Group will examine reports on e-resource licensing and management as basis for broadening range of staff who work with e-resources. WECT task force will consider proposal for dealing with unsolicited journals. Working on Cataloging Partners profile with YBP, Majors and OCLC to pursue R2 recommendations. Steering briefly discussed issue of duplicate call numbers: Cost to ensure unique call numbers is excessive, so proposal is to not seek those out.

Library/IT Assessment Report (Sandusky)

Daley:

- 49 new desktops running ACC-managed software;
- Most “very old” computers in building have been replaced; all “old” computers replaced by new or newer computers; 2nd floor all new machines
- 10-20 “dead” machines/day reduced to 5/day
- Deploying 22 new laptops for loan in Daley with ACCC-managed software
- 20 more desktops to be deployed in Daley once new furniture arrives
- Beginning physical work on three smart study/media-viewing rooms

LHS:

- Chicago—12 new computers on order
- Chicago—Beginning work on two smart study/media-viewing rooms
- Peoria—Furniture on order;
- Urbana—Furniture to be ordered

Now have firm allocations for 45% of FY09 funds. Computers likely to be ordered for Peoria, Rockford, Urbana in March and April. Preparing FY10 information for meeting students after spring break.

Systems Status Report (Sandusky)

Sandusky asked Committee for comment, noted plans to provide ongoing statistics to provide clear view of trends.

ASC recommendation on patron-initiated recalls (Guss)

ASC received recommendation to eliminate in order to avoid interruption of patron loan periods. UIC the only I-Share library that allows patron-placed recalls. Committee approved policy change. ASC will provide language to Sandusky for proposal to CARLI technical staff to solve “dead-end” patron display during search.

Cost-savings (Naru)

List updated as of Feb. 24. Sandusky reminded Committee of initial July deadline, with progress reports on effectiveness regarding cost-savings and/or productivity to Committee by August meeting.

Budget Update (Lambrecht)

Case, Ein and Lambrecht scheduled for presentation to Provost in afternoon and will share with Committee at next meeting. Presentation includes FY10 projections, information on Library/IT Assessment planning, facilities projects and development goals. Special funding request for records manager position will be included, with emphasis on potential impact for campus space economy. Board of Trustees will consider Learning Commons proposal this month.

Security for All Task Force (Naru)

Staff suggestion is that library employees wear name badges. Committee discussed various issues such as staff privacy, including names or “staff” on badges, whether badges would identify by site or as “Library. Committee agreed that badges should be mandatory for all staff, be of a uniform style, and be offered in a variety of affixing mechanisms. Case will send out all-staff e-mail announcing implementation date for mandatory badge policy, explaining that it was developed as a result of staff-generated ideas communicated through LSSAC survey. Department heads will discuss with their staff. Case will reinforce policy at an all-staff meeting.

Staff Development Day follow-up (Carpenter)

Small group met to discuss and developed statement (distributed to Committee) including specific recommendations. After discussion, Committee decided that effort should be continued by LSSAC. Case will provide statement to LSSAC and offer Committee’s support in continuing the advancement and reinforcement of SDD issues for all staff.

Brief announcements*Council Re-assignments*

Sandusky requested input on any changes to council assignments by mid-March. Will attempt to finalize by April meeting.

WorldcatLocal

Schuitema reported that all is ready, just waiting for Web site update. Sandusky noted that Systems is technically ready to make change after announcement is distributed to users.