

# UIC

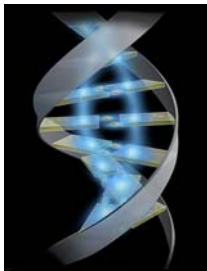
CCTS Pilot Grant Program Initiative

CENTER FOR CLINICAL AND  
TRANSLATIONAL SCIENCES

## 2008 GUIDELINES

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### FREQUENTLY ASKED QUESTIONS: Revised September 04, 2008

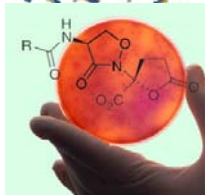


**I realize the Center for Clinical and Translational Science (CCTS) has some services available to UIC faculty. Can I access any of these services while I am working on my pilot grant application?**  
Yes! The CCTS offers services to investigators from UIC and from the CCTS partners. Services include consultation from any of the cores: Design and Analysis, Clinical Interface, Community Engagement, Biomedical Informatics, Translational Technologies and Resources, and Regulatory Support and Advocacy. If you are a PI for one of the 2008 Pilot Grant Applications, then you certainly would be eligible to access these services. To do so, please contact Irene Ziaya at 312-413-7316, or [iziaya1@uic.edu](mailto:iziaya1@uic.edu), to discuss your interests and available appointments.



**The section about Eligibility noted that affiliates from CCTS Partners can be PIs. Who are the CCTS Partners?**

CCTS has several partners that are external to UIC. These include the Jesse Brown VA, Advocate Health Care, and other U of I campuses, and applications from partners are encouraged. **All applications from CCTS partners, however, must have a UIC co-PI.**



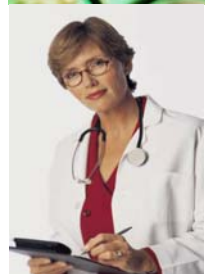
**Do all applications need to involve human subjects?**

Our expectation is that all applications will be characterized as one of the following: **involve human subjects, facilitate human subject investigations, establish infrastructure related to human subject investigation, or concern disease mechanisms with clear, near term implications for therapeutics or prevention.**



**Is there feedback to the letter of intent that you will send me?**

We asked for the Letter of Intent for our planning purposes, that is, to ensure we obtain the right mix of reviewers for the applications we expect to receive. It also was used to determine that the PI is eligible to submit. As such, no feedback on the science is being provided at this stage.



**Is proposal submission invited after reviewing the letters of intent, or can everyone submit a proposal after the letter of intent?**

Each PI who has submitted a Letter of Intent is allowed to submit a proposal.

**Do we need IRB approval already to be considered?**

No, IRB approval is not required at this stage (proposal submission). If you are selected as an awardee, no CCTS Pilot Grant funds will be made available, however, until notice of IRB approval (or exemption) has been received.

**Can investigators be added to the proposal in addition to the ones listed in the letter of intent?**

Yes, we appreciate that since the pilot funding is meant to take research in a new direction, or to foster new ideas and collaborations, you may decide to include additional researchers as you develop your proposal.

**What is included in the 10 page limit?**

The Narrative Summary for either a Planning Grant or a Preliminary Study pilot grant application should not exceed 10 pages that are single-spaced with 12-point font minimum

application should not exceed 10 pages that are single spaced, with 12 point font minimum, and margins no less than 1 inch (2.5 cm) all around. The ten page limit **excludes** the abstract, the budget, biosketches, references, support letters and other appendices.





