

Edelstone Web Page

[http://chicago.medicine.uic.edu/student\\_services/edelstone](http://chicago.medicine.uic.edu/student_services/edelstone)

For College of Medicine and Edelstone help  
Lee Katman, Joe Lee, Richard Chua, Alberto Camarena

[MDPChelp@uic.edu](mailto:MDPChelp@uic.edu)

Lee's phone 312-996-0362 (on campus 6-0362)

For general computing help  
contact the ACCC help line

[Consult@uic.edu](mailto:Consult@uic.edu)

312-413-0003 (on campus 3-0003)

**Task 1 – Getting Started at UIC**

**If you need help setting up e-mail and other accounts, see us during the week.**

**Make sure to read** the UIC “Acceptable Use Policy” available at

<http://www.uic.edu/depts/accc/policies/uicpol.html>Other relevant policies you should read are at <http://www.uic.edu/depts/accc/policies/>

And the College of Medicine Student Computing Guide is found at the Edelstone web page, click on Frequently Asked Computer Questions.

**Everyone** who has not done so must use the “Password Recovery Services” link to set up a method to change your password in case you ever forget it – found at

<http://passwords.accc.uic.edu>

If you forget your password, and haven't set the Password Recovery Systems up, you will **have** to go to the BGRC Building 2 blocks away to get a new password. Plan ahead!

**Task 2 – Get a Mail account, and make sure any mail sent to [netid@uic.edu](mailto:netid@uic.edu) is going to the right address**

**Go to** <http://www.uic.edu/depts/accc/home/ACCTS.html> and click on Open an ACCC Account and follow the directions to create the new account. Those of you who were here before and only have accounts on Icarus, we encourage you to create a new Mailserv account for yourself – the spam filters on Mailserv are better (not great, just better).

**Go to** UIC Email and Mass Communications page and choose “Change netid@uic.edu email forwarding address” <http://www.uic.edu/depts/accc/home/EMAIL.html>

Mail addressed to [netid@uic.edu](mailto:netid@uic.edu) can go to one address, one checkbox under "Set new email routing:" should already be selected - you **ONLY** need to change this if you want your mail to be forwarded to a non-UIC account (hotmail, yahoo, etc). Click the button next to the blank space, and put the address where your e-mail should be forwarded. I strongly recommend you use Mailserv here at UIC as your primary e-mail account because we have experienced lots of problems with Yahoo and Hotmail, but you do not have to do so.

If you used Icarus in the past, and have created a new Mailserv account, see <http://www.uic.edu/depts/accc/ecommm/emailfaq.html#t-emailfaq-for1> for instructions to make sure all mail that goes directly to Icarus gets forwarded to your new Mailserv account.

### **Task 3 - Subscribe to the Summer Programs Listserv**

**From your** UIC e-mail account, which you can access at <https://webmail.uic.edu>, send a message to [listserv@uic.edu](mailto:listserv@uic.edu) with the following in the body of your message (the subject can be blank):

**SUBSCRIBE MEDSummer Firstname Lastname**

Spelling counts - that's **LISTSERV** with no E at the end, and **SUBSCRIBE** and please put **YOUR** name. You can only subscribe or send to the list from your UIC account.

You will receive a confirmation request. Confirm within 24 hours! Reply to the message by clicking the link provided. You will then be subscribed to the listserv.

### **Task 4 - Send Lee an e-mail – see address above**

**Let me know** you've completed all these tasks. Try using UIC's Webmail Server to read your UIC e-mail at <https://webmail.uic.edu>

WARNING – if you don't get a message back from me within a day or so, something might be set up wrong - see us for help! (that's why I ask you to send me a note...)

### **Task 5 – Check out our Blackboard – next week**

**Log in** to UIC's Blackboard at <http://blackboard.uic.edu> - under My Courses you should see one labeled College of Medicine. NOTE! You will not have access to our Blackboard site until next week. Do not panic. If you do not see it by the end of next week, please let Lee know.

If you can't log in, you need to create a Blackboard Account. From the ACCC accounts page, <http://www.uic.edu/depts/accc/home/ACCTS.html>, choose Open an ACCC Account. You will log in and be presented a list of accounts for which you are eligible.

### **Optional – Use the Email tools to set up Spam filters, check your quota, get set up for wireless, etc.**

Investigate options on the ACCC Email page, these can be very useful!  
<http://www.uic.edu/depts/accc/home/EMAIL.html>