

Edelstone Web Page

http://chicago.medicine.uic.edu/student_services/edelstone**For College of Medicine and Edelstone help**

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MDPChelp@uic.edu

Lee's phone 312-996-0362 (on campus 6-0362)

For general computing help

contact the ACCC help line

Consult@uic.edu

312-413-0003 (on campus 3-0003)

Task 1 – Getting Started at UIC – passwords and policies

If you need help with any of this, please see us during Orientation week.

Make sure to read the UIC “Acceptable Use Policy as well as other campus computing policies: <http://www.uic.edu/depts/accc/policies/>

The College of Medicine Student Computing Guide is found at the Edelstone web page, click on Frequently Asked Computer Questions.

Everyone who has not done so must use the “Password Recovery Services” link to set up a method to change your password in case you ever forget it: <http://passwords.accc.uic.edu>

If you forget your password, and haven't set the Password Recovery Systems up, you will **have** to go to the BGRC Building 2 blocks away to get a new password. Plan ahead!

Task 2 – Get a Mail account, and make sure any mail sent to netid@uic.edu is going to the right address

Go to <http://www.uic.edu/depts/accc/home/ACCTS.html> click on Open an ACCC Account and follow the directions to create the new account. Those of you who were here before and only have accounts on Icarus, we encourage you to create a new Mailserv account for yourself – the spam filters on Mailserv are better (not great, just better).

Go to UIC Email and Mass Communications page and choose “Change netid@uic.edu email forwarding address” <http://www.uic.edu/depts/accc/home/EMAIL.html>

Mail addressed to netid@uic.edu can go to one address, one checkbox under "Set new email routing:" should already be selected - you **ONLY** need to change this if you want your mail to be forwarded to a non-UIC account (hotmail, gmail, yahoo, etc). Click the button next to the blank space, and put the address where your e-mail should be forwarded. I strongly recommend you use Mailserv here at UIC as your primary e-mail account because we have experienced lots of problems with Yahoo and Hotmail, but you do not have to do so.

If you used Icarus in the past, and have created a new Mailserv account, see <http://www.uic.edu/depts/accc/ecommm/emailfaq.html#t-emailfaq-for1> for instructions to make sure all mail that might go directly to Icarus gets sent to your new Mailserv account.

Task 3 - Subscribe to the Class of 2013 Listserv – for student-to-student messages

From your UIC e-mail account, which you can access at <https://webmail.uic.edu>, send a message to listserv@uic.edu with the following in the **body** of your message:

SUBSCRIBE medclass2013 Firstname Lastname

Spelling counts - that's LISTSERV with no E at the end, and SUBSCRIBE and please put YOUR name. You can only subscribe or send to the list from your UIC account. It won't work through gmail, even if you can get your UIC email that way.

You will receive a confirmation request. Confirm within 24 hours! Reply to the message by clicking the link provided. You will then be subscribed to the listserv.

Task 4 - Send us an e-mail – MDPChelp@uic.edu

Let me know you've completed all these tasks. Try using UIC's Webmail Server to read your UIC e-mail at <http://webmail.uic.edu>

WARNING – if you don't get an automated response very quickly, and then a personalized message back from me within a day or so, something might be set up wrong – check your spam filters, and if it's not there, see us for help! (that's why I ask you to send me a note...)

Task 5 – Check out our Blackboard

Log in to UIC's Blackboard at <http://blackboard.uic.edu> - under My Courses you should see one labeled College of Medicine 2009-2010. NOTE! You may not have access to our Blackboard site until the first week of classes. Do not panic. If you do not see it by the 2nd week, please let Lee know. You'll be using Blackboard for many of your courses. If your classmates have a course that you do not, contact the course director to add you by hand.

If you can't log in to Blackboard, you need to create a Blackboard Account. From the ACCC accounts page, <http://www.uic.edu/depts/accc/home/ACCTS.html>, choose Open an ACCC Account. You will log in and be presented a list of accounts for which you are eligible.

Optional – Use the Email tools to set up Spam filters, read about print quotas, get set up for wireless, etc.

<http://www.uic.edu/depts/accc/home/EMAIL.html>

<http://www.uic.edu/depts/accc/network/wireless>

<http://www.uic.edu/depts/accc/software/quickprt.html>