

THE UNIVERSITY OF ILLINOIS AT CHICAGO

**UIC**

**2008-2009 BUDGET INCREASE APPEAL**

**College of Medicine**

Office of Student Financial Aid (M/C 782)  
808 South Wood Street, Rm. 163  
Chicago, IL 60612-7301  
Ph: (312) 413-0127 Fax: (312) 996-2467  
<http://www.uic.edu/depts/mcam/finaid/index.shtml>

**CAR REPAIRS/ROADSIDE  
ASSISTANCE/STATE TAGS/  
CITY STICKERS**

Federal regulations permit the **University of Illinois at Chicago College of Medicine Office of Student Financial Aid (COM OSFA)** to adjust a student's budget *providing* the COM OSFA adheres to strict guidelines for documenting such adjustments. To request an increase, a student must file this Appeal Form. If this appeal is successful, the student's budget will be increased. This information sheet has been created to assist students. It by no means incorporates all situations *or* details all documentation the COM OSFA may request. It is merely a guide and is subject to change.

The College of Medicine Office of Student Financial Aid (COM OSFA) allocates in all students' budgets the cost for transportation. The amount varies by class and site. It is expected that students will use these funds for their personal vehicle or public transportation. Students who either incur expenses for preventative maintenance or car repairs may also be eligible to increase their student budget. **Please Note:** *an increase to a student's budget for any vehicle related expenses will only increase the student's eligibility for loans----not for grant or scholarship funds.*

**INSTRUCTIONS:**

Complete this form in its entirety. Indicate which situation applies to you and be sure to include supporting documents (e.g., receipt(s), invoice), if instructed to do so.

\_\_\_\_\_ **Print Name**

\_\_\_\_\_ **UIN**

\_\_\_\_\_ **E-mail**

Vehicle Repairs and/or Roadside Assistance

**Required documentation** Paid receipt that includes:

- student's name
- year/make/model of vehicle
- date and service rendered
- total amount paid

**Note:** An invoice or work estimate is unacceptable.

State Tags and/or City Stickers

**Required documentation** Paid receipt that includes:

- student's name
- year/make/model of vehicle
- total amount paid

**Limitations**

- ✓ Any auto expenses for the previous academic year (or loan period) will be denied.
- ✓ The COM OSFA will only permit a budget increase for one automobile per student.
- ✓ The **maximum** allowed for auto repairs is **\$1200.00** per academic year (fall, spring, and summer).
- ✓ In the case of an **automobile accident**, only the deductible will be covered after submission of a paid receipt.
- ✓ **Parking tickets** and tickets for **moving violations** will be denied.

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**NOTE:** A student may use federal funds to cover the cost of vehicle related expenses. Since appeals to the Student Budget result in increased borrowing limits, it is most important that students who file an appeal are aware of their overall indebtedness and the impact of repayment. COM OSFA encourages students to minimize reliance on loans and to consider the consequences of borrowing by projecting the percentage of expected monthly income that will be devoted to loan repayments. Students should always maintain accurate records of loans received and have a full sense of their current total educational debt. Generally speaking, loan repayments should not exceed 15 percent of net income.

**CERTIFICATION STATEMENT**

**All of the information on this form is true and complete to the best of my knowledge. I know I may have to provide further information if necessary. If my financial situation/circumstances changes from what I have reported here, I agree to notify the Office of Student Financial Aid.**

\_\_\_\_\_

**Student's Signature**

\_\_\_\_\_

**Date**

**Important Deadline Dates**

**This appeal and all required documents must be submitted no later than the following:**

**Fall Semester: November 3, 2008**

**Spring Semester: April 6, 2009**

**Summer Semester: June 30, 2009**

Contact the College of Medicine Office of Student Financial Aid if there are any questions about *this 08-09 Budget Increase Appeal*.

Revised 03/27/2008