

THE UNIVERSITY OF ILLINOIS AT CHICAGO

**UIC**

**College of Medicine**

Office of Student Financial Aid (M/C 782)  
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Chicago, IL 60612-7301  
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<http://www.uic.edu/depts/mcam/finaid/index.shtml>

**2008-2009 BUDGET INCREASE APPEAL**

**COMPUTER/ACCESSORIES  
PURCHASE**

The Higher Education Amendments of 1998 allow the **University of Illinois at Chicago College of Medicine Office of Student Financial Aid (COM OSFA)** to adjust a student's budget for a personal computer and/or palm pilot *providing* the COM OSFA adheres to strict guidelines for documenting such adjustments. To request this increase, a student must file this Appeal Form. If this appeal is successful, the student's budget will be increased. This information sheet has been created to assist students; it by no means incorporates every situation *or* restricts all documentation the COM OSFA may request. It is merely a guide and is subject to change.

Although a student may purchase a personal computer of his/her choice, the maximum cost to be added to the student's budget cannot exceed **\$3,000** for the computer hardware, software, printer, and accessories. The student **must** first purchase the computer and then be reimbursed. Also, a student will be allowed only **one increase** for a computer and/or palm pilot during his/her tenure at the College of Medicine.

**Please Note:** *an increase to a student's budget for any computer related expenses will only increase the student's eligibility for loans----not for grant or scholarship funds.*

**INSTRUCTIONS:**

Complete this form in its entirety. Indicate below which box (es) applies to you and be sure to include supporting documents (e.g., receipt(s), invoice) if instructed to do so.

Print Name

UIN

E-mail

- Computer
- Accessories
- Palm Pilot

I. Please state why this purchase is necessary for your academic program and studies:

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II. Submit a copy of the receipt (**must be more than 15 days old**) that includes:

- date of purchase
- itemized list
- amount paid

### **Limitations**

- ✓ Computer/palm pilot purchase(s) must be made on or after August 1, 2008.
- ✓ The **maximum** allowed for computer/palm pilot purchase is **\$3000.00**. Also, a student will be allowed only **one increase** for a computer during his/her tenure.
- ✓ M4 students **must** purchase the computer and/or palm pilot and submit their budget increase request along with all required documents no later than **September 30, 2008**. The OSFA will **not** process a computer purchase budget increase in the spring semester of a student's M4 year.

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**NOTE:** A student may use federal funds to cover the cost of computer related expenses. Since appeals to the Student Budget result in increased borrowing limits, it is most important that students who file an appeal are aware of their overall indebtedness and the impact of repayment. COM OSFA encourages students to minimize reliance on loans and to consider the consequences of borrowing by projecting the percentage of expected monthly income that will be devoted to loan repayments. Students should always maintain accurate records of loans received and have a full sense of their current total educational debt. Generally speaking, loan repayments should not exceed 15 percent of net income.

#### **CERTIFICATION STATEMENT**

**All of the information on this form is true and complete to the best of my knowledge. I know I may have to provide further information if necessary. If my financial situation/circumstances changes from what I have reported here, I agree to notify the Office of Student Financial Aid.**

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date

#### **Important Deadline Dates**

**This appeal and all required documents must be submitted no later than the following:**

**Fall Semester: November 3, 2008**

**Spring Semester: April 6, 2009**

**Summer Semester: June 30, 2009**

Contact the College of Medicine Office of Student Financial Aid if there are any questions about *this 08-09 Budget Increase Appeal*.

Revised 03/27/2008