

2008 CAMPUS-WIDE TA ORIENTATIONS

PRELIMINARY DEPARTMENT/PROGRAM REGISTRATION

Please return this form if your department/program is interested in participating in the 2008 Campus-Wide TA Orientations to be held **Tuesday, August 19 for new International TAs** and **Wednesday, August 20 for all new TAs**. Both Orientations will be held in **Lecture Center A from 12:45 to 4:45 p.m.** The information you provide will help us plan the event to better meet the needs of your department/program and your TAs. All registration information will be confirmed during the summer.

More information about Campus-Wide TA Orientation is available at <http://www.uic.edu/depts/oaa/cetl/>. If you have any questions, please contact Paul Malchow (paulmalc@uic.edu) or Barbara Boockmeier (bwboock@uic.edu, 312-413-2235).

Please return this form to: **TA Orientation, CETL, M/C 103, or via fax to 6-0388 by July 1.**

DEPARTMENT/PROGRAM INFORMATION

Department/Program Name: _____

Contact Person: _____

(Please select a person who will be available during the summer to receive updated information and confirm preliminary registration information)

Campus Address: _____ **Mail Code:** _____

Campus Phone: _____ **E-Mail Address:** _____

TA INFORMATION (Please estimate – final numbers will be confirmed in late July.)

This information will be very helpful in ensuring that session topics and information meets the needs of your graduate students.

Number of New International Graduate Students Appointed as TAs for Fall 2008 and attending Tuesday, August 19

Approx. _____

Number of Graduate Students Appointed as TAs for the First Time for Fall 2008 and attending Wednesday, August 20 (NOTE: This number should include International TAs as well as native-speaker TAs)

Approx. _____

Number of Graduate Students Who Have Served as TAs Prior to Fall 2008 and attending Wednesday, August 20.

Approx. _____

Lunch will be provided on Wednesday, August 20 in conjunction with the Graduate Students Orientation at noon in SCE. Please ask students to contact us if they have any special dietary needs.