

November 12, 2011

TO: Deans

FROM: Lon Kaufman
Vice Chancellor for Academic Affairs and Provost

RE: UIC Awards for Excellence in Teaching Nominations (AET) 2012

The Office of the Vice Chancellor for Academic Affairs and Provost is pleased to request nominations for the 2012 Award for Excellence in Teaching. Attached you will find guidelines for the nominating procedure and lists of award recipients and previous nominees.

Please select your college faculty review committee as soon as possible to allow for submission and consideration of nominations. Nominations are due by **Friday, February 17, 2012**, and should be filed with the Office of the Vice Chancellor for Academic Affairs and Provost, c/o Elmira Perkins, Room 513 Student Center East, m/c 303.

Questions regarding the AET nominating process may be directed to Elmira Perkins at extension (6-5669) or eperkins@uic.edu. AET nominating guidelines may also be accessed at the following URL: <http://www.uic.edu/depts/oaafaculty/awards.html>.

Please bring this announcement to the attention of your faculty.

LK/ep

Attachments

c: Paula Allen-Meares, Chancellor
Mo-Yin Tam, Vice Provost for Faculty Affairs

Guidelines for the UIC Award for Excellence in Teaching
Office of the Vice Chancellor for Academic Affairs and Provost

Guidelines for Nomination Materials

The Review Panel will make its determinations on the basis of the following materials, which must be included with all nominations. Conciseness and brevity are encouraged. Failure to supply all pertinent material may result in a returned application requiring further clarification and additions. The attached checklist will help draw the needed materials together.

The package should include:

1. A statement of the College's criteria and procedures, together with the composition (name, title, departmental affiliation) of the College's nomination committee.
2. A letter of endorsement from the Unit Head (as indicated in the checklist) summarizing all relevant evidence including the following:
 - a. Departmental procedures used for the selection process (including what evaluative materials are routinely gathered by the department);
 - b. Special effectiveness in curriculum and instructional material development;
 - c. How research and service support the nomination for this award;
 - d. Receipt of formal teaching awards and recognitions;
 - e. A list of the candidate's graduate student advisees;
 - f. The candidate's record for the past five years including a concise summary of teaching evaluations, with departmental norms included. Do not submit raw data from student evaluations and student testimonials. Three letters, but no more than three, from faculty or students attesting to first-hand knowledge of excellence in teaching are required;
 - g. The results of the vote by the department advisory committee for each candidate.
3. A narrative statement from the nominee, preparing his or her case. This statement should delineate both accomplishments and goals in teaching and should emphasize a philosophy of teaching as well as any formal contributions to teaching effectiveness, e.g., administration, service, curriculum development, or publications (pertaining to teaching and education). **The narrative statement should be one page, single spaced, with one inch margins, and include at least an 11 point font.** The enclosed table for the candidate's teaching record must be completed and included in the nomination packet.
4. A two-page biographical sketch for the nominee, covering at least the last five years. The document should include activities such as colloquia and other scholarly activity as well as publications in the areas of teaching and education.
5. The nominee's curriculum vitae.

Monetary and Other Information

1. A maximum of five Awards will be given in any one year. The awards consist of a salary increase of \$5,000 (\$3,000 from campus resources, plus \$2,000 from the resources of the nominating college). This award is independent of any annual increase accorded to the faculty. Awards are effective with the next contractual year.
2. All college nominees who are not selected as award recipients will receive a one-time cash award of \$500 paid from campus resources. Payment of awards will be processed after September 16.
3. Award recipients will be recognized at the Faculty Awards Celebration in the fall.

Guidelines for Eligibility and Due Process of Nominations

1. a. In general, candidates for this Award must be tenured or tenure-track faculty with a full-time appointment at the University of Illinois. The only exception is the non-tenure track faculty at the College of Medicine who are technically employed at the VA Hospital and who are engaged in full-time research and teaching for the University of Illinois at Chicago. All candidates must have taught at UIC for a minimum of ten (10) years. They will be identified through College nominations only.

b. Faculty who have emeritus status or who have part-time or clinical appointments are not eligible. Faculty at Peoria, Rockford, Quad Cities, and Urbana must have 100% appointments in either the College of Medicine or the College of Nursing.

c. Former recipients of the Award are not eligible.
2. a. Colleges will solicit their departments for nominations. Each department may make one, and only one, nomination.

b. Nominations begin at the departmental level. One candidate is chosen (from one or more eligible department faculty) by vote of the Department Advisory Committee. Those votes become part of the candidate's record.
3. a. Colleges will establish their own criteria, required evidence, and internal processes for selecting the nominee(s). Peer assessment and recognition should be given principal weight.

b. The Dean of each college must establish a special faculty committee, consisting of three highly qualified senior faculty members, for dealing with the establishment of appropriate criteria and internal procedures for selection of their nominee(s). Such a committee might be a subcommittee of the College's Executive Committee, a promotion and tenure committee, or an ad hoc committee, but must have the approval of the Executive Committee.

The composition of the selection committee will be reported in the Dean's letter, as well as the vote of that special (or executive) committee.
4. a. Each College may submit a maximum of one nominee for every 100 eligible faculty members in the College, up to a maximum of three nominations. Colleges with fewer than 100 faculty members may submit one nominee.

b. A faculty member may be nominated by a college for no more than two consecutive years, and may be re-nominated after a period of three years.

Deadline

Nominations must be submitted to the Office of the Vice Chancellor for Academic Affairs and Provost, c/o Elmira Perkins, Room 513 Student Center East (SCE), m/c 303 by **Friday, February 17, 2012**. The nomination packets must be submitted as one hard copy original along with an electronic copy in PDF format on single CD. Recipients will be notified in writing after the selection process is complete.

Award recipients will be recognized at the Faculty Awards Celebration in the fall.

UIC AWARD FOR EXCELLENCE IN TEACHING – NOMINATION CHECKLIST

Please arrange the nomination materials in the order given below:

_____ Letter of endorsement from the Dean of the College, which includes the following:

- a. the name of the college selection committee, with a list of the members' names, titles, and department affiliation. Please indicate if the committee was elected or appointed;
- b. the number (no names) of candidates submitted to the college for nomination;
- c. college criteria/procedures used by the committee in its selection process.

_____ Letter of endorsement from the Unit Head, which includes the following:

- a. the name of the unit selection committee, with a list of the members' names and titles;
- b. the number (no names) of candidates considered by the committee;
- c. the outcome of the secret ballot by members of that committee;
- d. departmental criteria/procedures used by the committee in its selection process;
- e. departmental norms for student evaluations.

_____ Candidate's Teaching Record for a minimum of the last five years.

_____ Candidate's Narrative Statement (**one page, single spaced, 1 inch margins and 11 pt font**).

_____ Three letters of support from peers or students (**no more than three letters**).

_____ Candidate's two-page biographical sketch.

_____ Candidate's curriculum vitae.

_____ One hard copy original nomination plus an electronic PDF file on a CD.

The completed nomination packet and electronic PDF file on a CD is due in the Office of the Provost, c/o Elmira Perkins, Room 513 Student Center East (SCE), M/C 303, **no later than Friday, February 17, 2012**. Please include the completed checklist.

CANDIDATE'S TEACHING RECORD FOR AT LEAST THE LAST FIVE YEARS

NAME: _____ (last) _____ (first)

RANK: _____ DEPARTMENT: _____

COLLEGE: _____ DATE: _____

Year	Semester or Quarter ¹	Course Number	Course Title	R E ²	U G P ³	Coord ⁴	Number of Students Enrolled	Number of Students Completing Evaluations	Lectures Total Given	Labs or Clinics (Est. hrs. spent) ⁵	Course Quality	Instruct or Quality

¹ This table should be used for "didactic" courses heavy on lectures and large sections. On a separate page, list involvement in seminars, research, or special projects, as well as heavily oriented laboratory and clinical courses

² "R" denotes that the course is required for a curriculum. "E" denotes an elective course.

³ "U" denotes an undergraduate course; "G" denotes a graduate course; "P" denotes a professional course. If the course is of a "clerkship" type add page(s) outlining the extent of your involvement

⁴ . If you were course coordinator, place "Y" in this column.

⁵ State the number of lab hours, or hours spent in clinical teaching (per semester/quarter) and the extent of your involvement in these courses along with other professionals. You may attach further explanations and/or statements.

UIC AWARD FOR EXCELLENCE IN TEACHING NOMINEES AND RECIPIENTS* 1989-2011

***Indicates award recipient**

2011

Karol S. Bruzik, College of Pharmacy
Alice K. Butterfield, Jane Addams College of Social Work
Joseph Cherian, College of Business Administration
*Ann M. Feldman, College of Liberal Arts and Sciences
Jesus Garcia-Martinez, College of Medicine
*John R. Hetling, College of Engineering
Hannah B. Higgins, College of Architecture and the Arts
*Stacey S. Horn, College of Education
*Jan Vershelde, College of Liberal Arts and Sciences
Curtis R. Winkle, College of Urban Planning and Public Affairs

2010

Henrik Aratyn, College of Liberal Arts and Sciences
*Gene Colterd, College of Architecture and the Arts
Jesus Garcia-Martinez, College of Medicine
*Arden S. Handler, School of Public Health
Pamela D. Hill, College of Nursing
*Paul Malchow, College of Liberal Arts and Sciences
*Rodney C. Shrader, College of Business Administration
*Lewis Wedgewood, College of Engineering

2009

Hormoz BassiriRad, College of Liberal Arts and Sciences
*Todd D. DeStigter, College of Liberal Arts and Sciences
*Andrew E. Johnson, College of Engineering
*Nadine R. Peacock, School of Public Health
*Alan J. Schwartz, College of Medicine
*Rachel N. Weber, College of Urban Planning and Public Affairs

2008

Rashid Ansari, College of Engineering
Lisa Freeman, College of Liberal Arts and Sciences
*Dibyen Majumdar, College of Liberal Arts and Sciences
*Carol Massat, Jane Addams College of Social Work
*Flora Rodriguez-Brown, College of Education

2007

*Thomas M. Guenthner, College of Medicine
*Steven Hurder, College of Liberal Arts and Sciences
Carol Massat, Jane Addams College of Social Work
Roy E. Plotnick, Liberal Arts and Sciences
*Krishna R. Reddy, College of Engineering

2006

*Ike Balbus, College of Liberal Arts and Sciences
Hannah Higgins, College of Architecture and the Arts
*Melvin Lopata, College of Medicine
Arif Masud, College of Engineering
*Olga Reyes, College of Liberal Arts and Sciences
*Robert H. Sloan, College of Engineering
*Maria Varelas, College of Education

2005

*Jose Aruda, College of Medicine
*Ugo Buy, College of Engineering
Karen Kavanaugh, College of Nursing
*Alexander Mankin, College of Pharmacy
Howard Masur, College of Liberal Arts and Sciences
Marcia A. Millier-Hjelle, College of Medicine
Robert Munman, College of Architecture & the Arts
*Andreas Schroeder, College of Liberal Arts and Sciences
Daniel Swartzman, School of Public Health,

2004

Larry Bennet, Jane Addams College of Social Work
Phyllis Bramson, College of Architecture and the Arts
Frederick Kviz, School of Public Health
*David Marker, Mathematics, Statistics and Computer Science
*Christine Pappas, Education
*Roland Priemer, Electrical and Computer Engineering
Charles Woodbury, College of Pharmacy

2003

Glenn T. Fujiura, College of Applied Health Sciences
*Geula Gibori, Physiology and Biophysics
*James P. Gleeson, Social Work
*Samad Hedayat, Mathematics, Statistics and Computer Science
William Hendrickson, College of Medicine
*Ronald C. Hershow, Epidemiology and Biostatistics
Tom David Imbo, College of Liberal Arts and Sciences
Robert Munman, Architecture and the Arts
*Gary E. Raney, Psychology
William Worek, College of Liberal Arts and Sciences

2002

Mary R. Brown, College of Business Administration
Glenn Fujiura, College of Applied Health Sciences
Douglas Garofalo, College of Architecture and the Arts
Thomas Guenthner, College of Medicine
*A. Douglas Kinghorn, Medicinal Chemistry and Pharmacognosy
*Debra Klamen, Psychiatry
Carol Massat, Jane Addams College of Social Work
Christine Pappas, College of Education
*Ahmed Shabana, Mechanical Engineering
*Dick Simpson, Political Science
*David Wirtshafter, Psychology

2001

*Sarah Appel, Physiology and Biophysics
*Verna Baughman, Anesthesiology
James Gleeson, Jane Addams College of Social Work
*Robin Grey, College of Liberal Arts and Sciences, English
*Floyd Hanson, College of Liberal Arts and Sciences, Math, Statistics and Computer Science
*Larry Nucci, Education

2000

*Andrew Conway, Psychology
*Walter Edelberg, Philosophy
*Moshen A. Issa, Civil and Materials Engineering
*Victor Margolin, Art History

2000 Continued

*Mrinalini Rao, Physiology and Biophysics
Benjamin Williams, College of Medicine
Loyd Wollstadt, College of Medicine

1999

*Mun Choi, College of Engineering, Mechanical Engineering
*Julia Fish, School of Art and Design
*Judith Gardiner, College of Liberal Arts and Sciences, English
Thomas Guenther, College of Medicine
*Joy Hammel, Occupational Therapy
Douglas Kinghorn, College of Pharmacy
Prashat Malaviya, College of Business Administration
Dick Simpson, College of Liberal Arts and Sciences
*Linda Skitka, College of Liberal Arts and Sciences, Psychology
James Unnerstall, College of Medicine
Rachel Weber, College of Urban Planning and Public Affairs

1998

Mary Bay, College of Education
*Bette Bottoms, Psychology
*Wayne Boyer, Art and Design
*Brian Curtis, Biomedical and Therapeutic Sciences, Peoria
Steven Fanning, Honors College
Joan Fitzgerald, College of Urban Planning and Public Affairs
Judith Gardiner, College of Liberal Arts and Sciences
Neal Grossman, College of Liberal Arts and Sciences
Luke Hanley, College of Liberal Arts and Sciences
Georgios Karras, College of Business Administration
*Norman Lieska, Anatomy and Cell Biology
*Sohail Murad, Chemical Engineering
Nijole Remeikis, College of Dentistry
Raymond Quock, College of Medicine
David Staats, College of Medicine
Charles Woodbury, College of Pharmacy
Julie Zerwic, College of Nursing

1997

Kate Barany, College of Medicine
*Phyllis Bowen, Human Nutrition and Dietetics
Wayne Boyer, College of Architecture and the Arts
Jay Callanhan, Jane Addams College of Social Work
Shahrvanoo Fadavi-Rudsari, College of Dentistry
*Clive Halliwell, Physics
Luke Hanley, College of Liberal Arts and Sciences
Martin S. Jaffe, College of Urban Planning and Public Affairs
Evelyn T. Lehrer, College of Business Administration
Wendy Nehring, College of Nursing
Charles C. O'Morchoe, College of Medicine
*William H. Schubert, Education
*Sol Shatz, Electrical Engineering and Computer Science
James Unnerstall, College of Medicine
*R. Stephen Warner, Sociology

1996

John Crawford, College of Dentistry
*Timothy B. Erickson, Emergency Medicine
Julie Fish, College of Architecture and the Arts
Glenn Fujiura, College of Associated Health Professions
*Ronald L. Koch, Pharmaceuticals and Pharmacodynamics
Evelyn T. Lehrer, College of Business Administration
Carol Massat, Jane Addams College of Social Work
Allen Olthoff, College of Medicine
*John R. Regalbutto, Chemical Engineering
Dick Simpson, College of Liberal Arts and Sciences
*Uday Sukhatme, Physics
Maira Varelas, College of Education
*Donald J. Wink, Chemistry

1995

Eileen Bail, College of Education
Gilbert Bassett, Jr., College of Business Administration
*Janet L. Engstrom, Maternal-Child Nursing
Richard Foley, College of Medicine
Glenn Fujiura, College of Associate Health Professions
James P. Gleeson, Jane Addams College of Social Work
Mohsen A. Issa, College of Engineering
*Richard J. Kassner, Chemistry
*Matthias C. Lu, Medicinal Chemistry and Pharmacognosy
*Patricia J. O'Morchoe, Pathology, Urbana-Champaign
Raymond A. Quock, College of Medicine
David Radford, College of Liberal Arts and Sciences
Nijole Remeikis, College of Dentistry
*Julius Solomon, Physics

1994

Mark Baker, College of Dentistry
Gilbert Bassett, Jr., College of Business Administration
Phyllis Bramson, College of Architecture, Art and Urban Planning
Steven Brint, College of Medicine
*Richard Christiansen, Medicine, Rockford
Paul Fong, College of Liberal Arts and Sciences
*Donald R. Hellison, Kinesiology
Matthias C. Lu, College of Pharmacy
*Seymour Margulies, Physics
*Christian K. Messenger, English
Judith Nelson, Jane Addams College of Social Work
Patricia J. O'Morchoe, College of Medicine
*Saundra L. Theis, Medical-Surgical Nursing
Ward Weldon, College of Education

1993

Phyllis Bowen, College of Associated Health Professions
*Joel Brown, Biological Sciences
*Kathleen Crittenden, Sociology
Mavis Donahue, College of Education
Diane Essex-Sorlie, College of Medicine
Agatha Gallo, College of Nursing
George Kondos, College of Medicine
*Mary Lee, Pharmacy Practice
Hossein Mohammadi-Araghi, College of Dentistry
*Thomas Moher, Electrical Engineering and Computer Science

1993 Continued

Roberta Paikoff, College of Medicine
Thomas Sattler, College of Kinesiology
*Margaret Strobel, Women's Studies

1992

*Hemendra Bhargava, Pharmacodynamics
Phyllis Bowen, College of Associate Health Professions
Richard Christiansen, College of Medicine
John Crawford, College of Dentistry
*Corinna Ethington, Education
*Howard Goldberg, Physics
Donald Hellison, College of Kinesiology
George Hemmens, College of Architecture, Art and Urban Planning
Lawrence Isaac, College of Medicine
Marta Lundy, Jane Addams College of Social Work
Oscar Miller, College of Business Administration
*C. K. Sanathanan, Electrical Engineering and Computer Science
*Leo Schelbert, History
Doris Schwertz, College of Nursing
Ivens Siegel, College of Medicine
Clifford Tiedemann, College of Liberal Arts and Sciences
James Whalen, College of Medicine

1991

*Sandra Bartky, Philosophy
Jerry Bauman, College of Pharmacy
Joseph Begando, School of Public Health
*Anita Bundy, Occupational Therapy
Alexander Chan, College of Dentistry
William Daniel, College of Medicine
*C. Lowell Edwards, Family and Community Medicine, Rockford
Gustavo Espinosa, College of Medicine
*James Ferguson, Physiology and Biophysics
James Gleeson, Jane Addams College of Social Work
Kirashna Kalyan-Raman, College of Medicine
*Matthew Lippman, Criminal Justice
Oscar Miller, College of Business Administration
Saundra Theis, College of Nursing
Frederick Stern, College of Liberal Arts and Sciences
Richard Van Acker, College of Education
Charles Wilson, College of Architecture, Art and Urban Planning

1990

Gary Anderson, College of Medicine
Sandra Bartky, College of Liberal Arts and Sciences
Anita Bundy, College of Associated Health Professions
Janet Davis, College of Nursing
*Eric Gislason, Chemistry
*Peter Hales, History of Architecture and Art
Lawrence Isaac, College of Medicine
Oscar Miller, College of Business Administration
Harold Rabin, College of Dentistry
*Abigail Salyers, College of Medicine, Urbana-Champaign
*Frederick Siegel, Pharmaceuticals
Lawrence Solomon, College of Medicine
*Aimee Strawn, Education
R. Stephen Warner, College of Liberal Arts and Sciences

1989

*Ludwig Bauer, Medicinal Chemistry

*Kimberlee Michals-Matalon, Nutrition and Medical Dietetics

*W. J. Minkowycz, Mechanical Engineering

*Robert Pumper, Microbiology and Immunology

*Kelvin Rudolfo, Geological Sciences