

**Heads Workshop  
“What Heads Need to Know”**

**January 28, 2009  
10 am – noon  
2850 UH**

**AGENDA**

**1. Introductions**

Mo-Yin Tam, Vice Provost for Faculty Affairs

**2. What Heads Need to Know**

Michael Tanner, Provost

**3. How to Keep Morale High During Difficult (Financial) Times**

Sohail Murad, Professor & Head, Department of Chemical Engineering

**4. What Heads Need to Know about FAHR**

Elizabeth Bunte, Associate Vice Chancellor for Academic Affairs  
Angela Yudt, Director, Faculty Affairs HR