

Preparing for "What's Power Got To Do With It?" Workshop - GWS 294

Dates: March 10, 15 and 17

General Guidelines:

1. Each person in class will present 10 minutes of the workshop.
2. Students will not be told which section they will be presenting until the day of the presentation.
3. Students will be paired into teams of two.
4. Teammates should meet at least once before the presentation to discuss ways they can support each other during the presentation (writing on the board, helping keep track of time, reminding the presenter of things forgotten).
5. Teammates will present sections back to back so that each one has a chance to support the other.
6. Students should be prepared to answer questions from the audience and engage audience participation.

Before Presentation:

1. Make sure you are very familiar with ALL material on the workshop script.
2. Be prepared with key statistics to insert into the script or to draw upon to answer audience questions.
3. Prepare note cards to use as reference during the presentation.
4. Practice, practice, practice.
5. Remember 10 minutes is a lot longer than you think. We will ask you to stay up there until your ten minutes are up, so pace yourself. Audience participation is crucial to filling your time.
6. Work with your partner to discuss ways that you can support each other during the presentation.

During the Presentation:

1. We won't let you know which section you are presenting until just before your turn.
2. Office of Women's Affairs staff will be present to help us evaluate your presentation.
3. One of us will be timing you. You will be given a warning at 8 minutes and then a signal to stop at 10 minutes.
4. Make sure to introduce yourself, the topic and CAN.
5. Audience members (including instructors and students) will ask questions and make comments. Be prepared to answer questions.
6. Be aware of the language you use when answering questions. Don't use victim blaming language.
7. Don't be afraid to say "I don't know, but I can find out and get back to you."
8. Make eye contact with the audience, use your note cards as a guide, not a crutch.
9. Don't turn your back to the audience, that's why you have a partner to write on the board for you.

10. Remember that you are peer educators, not advocates. If there are things you can't handle, refer people to us.

Things to remember:

1. We want you all to succeed!
2. Not everyone is good at public speaking. We know this, we understand, just do your best.
3. Your behavior when you are in the audience and being a partner is just as important as when you are presenting.