

UIC
DEPARTMENT OF POLITICAL SCIENCE

APPLICATION FORM
FOR GRADUATE STUDENT TRAVEL AWARD

Criteria for awarding funds:
Departmental Participation
Good Academic Standing
Application to other funding sources
Maximum Award \$200.00

As part of your graduate degree training at UIC, the Department of Political Science invites you to:

- Represent the department at the following professional conference: _____
- Gather research at: _____

Name _____

UIN _____

Date Application Completed _____

For Conference Travel:

Conference Name _____

Dates _____ Location _____

Presentation Title _____

Nature of Participation: presenter, discussant, panel member, other _____
(circle those that apply)

For Research Travel:

Name and/or Location of Research Site _____

Dates of Trip _____ Destination Country(ies) _____

Research Topic _____

Faculty Sponsor(s) _____

To help defray the cost involved, the Department will award you up to \$200 for allowable expenses. Please record your actual expenses below and prove receipts.

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Requesting funds for: (please check)

Transportation _____

Lodging _____

Conference Fees _____

Total Amount Requested \$_____

I have also applied for funding to the following: _____

Approved: _____

Signature, Department Head

Instructions for processing travel awards

The department reimburses award recipients for actual expenses incurred. To receive reimbursement you need to submit the following to Stephanie Whitaker

- 1) this approved form & a department reimbursement request form
- 2) original receipts for all expenses
- 3) nature of participation (presenter, discussant, panel member, etc.)
- 4) photocopies of applications made to other UIC funding sources (Graduate College and/or Graduate Student Council)

Travel grants for graduate students are available from the following entities:

UIC Graduate College Presenter Awards

<http://grad.uic.edu/cms/?pid=1000086>

UIC Graduate Student Council

http://www2.uic.edu/stud_orgs/gsc/

American Political Science Association (for travel to annual APSA Meeting)

<http://www.apsanet.org/mtgs/travelgrants.cfm>