

**UIC SENATE SUBCOMMITTEE ON BUILDINGS AND GROUNDS MEETING  
RECENT MINUTES**

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**MINUTES**  
**UIC SENATE SUBCOMMITTEE ON BUILDINGS AND GROUNDS MEETING**  
**August 26, 2010, Room 110 CUPPA Hall, 1:00 p.m.-2:30 p.m.**

In Attendance: Albert Schorsch, III, (Chair), Bill Burton, Fernando Howell, Cynthia Herrera Lindstrom, Wenona Rhodes, Loretta Casey, Joe Phillips, Alex Stern, Mark Donovan, Norm Altman, Linda Naru, Randy Puchalski, and Elizabeth Dooley, Clerk of the Senate.

The meeting was called to order by Chair Schorsch. The Committee members introduced themselves.

The Chair reported the recent retirements of both Bruno Ast and Jim Foerster, two long time Committee members.

Mark Donovan provided an update on campus summer 2010 construction and improvement projects. The list included: three more classrooms in BSB had technological improvements added, Douglas Hall construction, EPACSW plaza is now waterproofed and has an improved HVAC system, BSB roof is now partly green, Lincoln Hall has met gold LEED standard, Lot 1 parking lighting was improved, College of Nursing construction is underway. Mark Donovan explained that the funding approval process for façade repair work to CUPPAH is underway. College of Medicine in Rockford recently opened a new facility. Groundbreaking took place for the Cancer Research Center in Peoria.

Cynthia Herrera Lindstrom provided a report on the Classroom Summer Projects technology upgrades. The list includes:

New Plug & Play rooms (completed unless otherwise noted): These rooms have a projector and connections for a laptop

Stevenson Hall 320

Burnham Hall 316

BSB 215

BSB 381

BSB 385

EPASW 2433 (installation mid-next week)

EPASW 2435 (installation mid-next week)

New Nomad Podium rooms:

Burnham Hall B6

Burnham Hall 304

Burnham Hall 309

Burnham Hall 317 (installation next Tuesday)

Stevenson Hall 303

Science & Engineering South 230

Science & Engineering South 250

Plasma display + DVD/VCR Combo player

Stevenson Hall 103

Stevenson Hall 107

Stevenson Hall 111

Stevenson Hall 307

Stevenson Hall 308

Non-LETS rooms:

Art & Design Hall 2232 and 2236 (receiving additional equipment, including a PC and an Echo360 capture appliance)

Art & Design Hall 2234 (receiving a wall-mounted PC, Echo360 software for lecture capture)

EPASW 2011 (receiving redesigned equipment setup, and an Echo360 capture appliance.)

BSB 1115 (Dean working with PoS to arrange for Echo360 installation once their laptop is ready)

Two wired microphones are on order for use in BSB 1115 and ADH 2234 for voice capture.

The videoconferencing installation in Lincoln Hall 214 has also been completed and tested. This setup is to support classes that are being taught from Urbana.

Norm Altman expressed that some faculty have concerns that making lectures available online will reduce classroom attendance. Cynthia Herrera Lindstrom and Chair Schorsch stated that studies show online lectures actually improve students' educational experience.

Linda Naru reported on the Student Learning Commons under construction on the first floor of the Daley Library. The Commons will include 2 classrooms, computers, ITL, and a service desk staffed by both Research Librarians and ACCC personnel. The library has recently replaced furniture and added new computers that include ACCC provided software. Kathryn Stine is the newly hired archivist.

The Committee discussed issues related to the Records Task Force, which is chaired by Mary Case.

Chair Schorsch reported that a new floor material had been installed on the second floor of CUPPAH.

Mark Donovan explained that power issues that arose over the summer appear to be resolved.

The second agenda item was addressed by Mark Donovan. He explained that the initial Campus Master Planning process phases have been completed and a presentation will be made at the November Board of Trustees meeting. He also reported that the Advanced Chemical Technology Building appears on the FY 12 capital funding list along with a request for supplemental funding for the ACTB project.

The conditions of washrooms, as presented in a recent Chicago Flame article, were discussed. Mark Donovan stated that the policy is to remove graffiti immediately upon report.

Discussions are still underway with the city to improve safety at various campus intersections. Joe Phillips recommended that no left or right turn signs be added to Wolcott. The Committee recommended that no turn signs also be added along Congress Parkway.

The Committee discussed the new bus routes. Mark Donovan explained that the bus locator is being implemented and that Campus Auxiliary Services developed the campus bus signs. Mark Donovan reported that October 4 the UIC commuter bus system will stop operating. Rush will allow UIC commuters to ride their commuter buses.

The LHS staircase architect and design are being selected, according to Mark Donovan.

The Committee agreed that elevators are improving and repairs are being made.

The Committee suggested the following topics be discussed at future meetings: bike parking, master plan, power issues, Academic Facilities Maintenance Fund Assessment (AFMFA) projects, space economy, sustainability, deferred maintenance, capital budget, safety related to west campus scientific buildings, bus locator demonstration, safety and security on campus, and student rental car spaces.

Committee members were encouraged to e-mail Chair Schorsch topics to be discussed at future meetings.

Joe Phillips reported that a new Commuter Resource Center has opened in Student Center East and that a dining room is now open in the Recovery Room of Student Center West.

The next meeting of the Committee is scheduled for September 13, 2010 at 1:00 p.m. in room 244 PSB.

**MINUTES**  
**UIC SENATE SUBCOMMITTEE ON BUILDINGS AND GROUNDS MEETING**  
**October 15, 2010, Fourth Floor CUPPA Hall, 1:00 p.m.-2:10 p.m.**

In Attendance: Albert Schorsch, III, (Chair), Bill Burton, Fernando Howell, Cynthia Herrera Lindstrom, Wenona Rhodes, Donna Knutson, Loretta Casey, Kathryn Kajari, Mark Donovan, Vanessa Wright, Anjun Teal, Joelle Lantz, Norm Altman, Linda Naru, Randy Puchalski, and Elizabeth Dooley, Clerk of the Senate.

The meeting was called to order by Chair Schorsch. The Committee members introduced themselves.

Kathryn Kajari reported on a recent arrest of a bicycle thief on campus. She encouraged people to register their bikes and to file a complaint if their bike is stolen. Chair Schorsch explained that CUPPA is sponsoring a festive bike registration event.

Norm Altman raised a faculty concern about a shuttle bus stop.

Mark Donovan reported that bus locator materials will be delivered within a month.

Cynthia Herrera Lindstrom requested that runners be laid at the SEL entrances when it snows.

Bill Burton raised a concern about parking prices and how the current rate structure encourages people to drive more rather than to take public transportation. Chair Schorsch explained the increasingly popular triple bottom line approach companies are using and will ask Cynthia Klein-Banai to investigate parking rates at UIC from a sustainability perspective.

Kathryn Kajari reported that the number of propped doors on campus has increased recently.

Randy Puchalski raised a concern to Mark Donovan about a dock door that sometimes is partially open on the 619 Building.

The Committee discussed crosswalk concerns along Harrison and in front of LHS.

In response to a question raised by the Chair, Mark Donovan reported that capital programs is still campus based.

The Committee discussed space economy and utility meters.

In response to a concern raised by Randy Puchalski, Mark Donovan explained the energy audit class being offered on campus.

Chair Schorsch explained that the Senate Support Services Committee plans to examine classroom HVAC concerns, as well as the pending Senate Support Services Committee's UIC Senate Resolution Recommending the Establishment of a UIC Office of Classroom Management.

The next meeting of the Committee is scheduled for November 16, 2010 at 1:00 p.m. in room 244 PSB.

*Prepared for the Subcommittee by Elizabeth Dooley, Clerk of the Senate*

**MINUTES**  
**UIC SENATE SUBCOMMITTEE ON BUILDINGS AND GROUNDS MEETING**  
**November 16, 2010, Room 244 Paulina Street Hall, 1:00 p.m.-2:30 p.m.**

In Attendance: Albert Schorsch, III, (Chair), Fernando Howell, Cindy Klein-Banai, Wenona Rhodes, Donna Knutson, Joseph Phillips, Kathryn Kajari, Mark Donovan, Joelle Lantz, Randy Puchalski, and Elizabeth Dooley, Clerk of the Senate.

The meeting was called to order by Chair Schorsch. The Committee members introduced themselves.

Mark Donovan provided an update on deferred maintenance. He explained the content of the UIC Existing Mechanical, Electrical, Plumbing, Building Envelope and Life Safety Systems Survey Report Volume 1. A high target area right now are the facades of UH and CUPPAH. Mark Donovan's office is in the process of developing capital plans for physical plant. He reported that the LHS elevators are being worked on. He also stated that the solar panels are exceeding energy production in LH, and the building received gold status in LEED.

Chair Schorsch described multiple bottom line organizational theories and encouraged UIC to consider sustainability and customer satisfaction when measuring the effectiveness of buildings and grounds.

The Committee discussed a recent letter sent by President Hogan dated November 10, 2010 regarding the Implementation of ARR Recommendations. The letter's content will be an agenda item at future meetings.

Mark Donovan explained that the Campus Master Plan was shared at a recent Board of Trustees Committee meeting. He also reported that the BSB elevators are being worked on. Also, ICR funds have been allocated to hire a few building service workers to clean floors in classrooms and public areas. He reported that bus locator materials have been delivered.

The Committee discussed crosswalk concerns in front of LHS and a directional prototype recently placed within SES.

Mark Donovan's contract has been extended until August 2012.

The next meeting of the Committee is scheduled for December 15, 2010 at 1:00 p.m. in CUPPAH room 110.

*Prepared for the Subcommittee by Elizabeth Dooley, Clerk of the Senate*

**MINUTES**  
**UIC SENATE SUBCOMMITTEE ON BUILDINGS AND GROUNDS MEETING**  
**March 15, 2011, Room 244 Paulina Street Building, 1:00 p.m.-2:30 p.m.**

In Attendance: Albert Schorsch, III, (Chair), Demetra John, Fernando Howell, Jennifer Woodard, Anju Teal, Norm Altman, Dan Fredman, Wenona Rhodes, Donna Knutson, Linda Naru, Barbara Grajewski, Joseph Phillips, Kathryn Kajari, Mark Donovan, Randy Puchalski, and Elizabeth Dooley, Clerk of the Senate.

The meeting was called to order by Chair Schorsch. The Committee members introduced themselves.

Chair Schorsch presented a powerpoint presentation on smoking throughout campus developed by Stephanie Myers titled: "Private Rights in Public Spaces." The Committee then discussed whether UIC should become a Smoke Free Campus, per the UIC Senate Resolution on a UIC Campus Smoke-Free Policy that was approved by the Senate on September 27, 2007. Kathryn Kajari explained the educational approach UIC Police take to enforce the current smoking policy. The Committee decided to discuss this issue further at an upcoming meeting.

Randy Puchalski presented a diagram that portrayed where there is a continuous problem with standing water on the sidewalk nears the northwestern SCE exterior. Mark Donovan stated that he is aware of the problem and working on resolving it.

The problem of campus control of building systems specifications that arose during a Support Services Committee meeting was discussed. Mark Donovan explained how the University complies with building system specifications.

Chair Schorsch explained that the lactation spaces on campus have to be managed somehow and that the Support Services Committee is developing a memo to the Senate Executive Committee requesting that the University Administration put someone in charge of implementing the state law about lactation spaces or place the locus of responsibility at the department level. Mark Donovan will look into how to place the location of lactation rooms on the UIC website.

Kathryn Kajari will provide a listing of doors that are propped open throughout campus.

Mark Donovan reported that the elevators in BSB have been completed. He also explained how a janitorial shift change is being implemented to provide a higher level of service to the campus. By moving more staff to the a.m. shift and the start time two hours earlier, the janitorial staff can clean classrooms, washrooms, laboratories, lecture halls, hallways and offices immediately prior to classes and prepare for the busiest part of the day. Priority will be given to the public areas. The second shift will monitor buildings and respond to emergencies.

The Committee thought the signs helped at the Harrison Peoria intersection.

Contracting problems associated with the LHS staircase were described by Mark Donovan.

Norm Altman stated that faculty in his college have had problems getting into the building over the weekend.

Dan Fredman provided an update on RecycleMania at UIC, a competition that ends on April 2. He also announced that Earth Hour is on Saturday, March 26 and he encouraged the Committee to join millions of people around the world in switching off their lights for one hour at 8:30 pm.

Demetra John, Co-Chair of the Support Services Committee, stated that a request had been raised to the Committee asking about electrical vehicle charging stations at UIC. Mark Donovan explained that Cindy Klein-Banai from the Office of Sustainability was working on some grants to address the issue.

Joseph Phillips raised a concern that there needs to be a no left turn sign at the intersection of Wolcott and Polk.

Mark Donovan announced that the commuter shuttle will continue to run for free for the rest of the academic year.

The next meeting of the Committee is scheduled for April 20, 2011 at 1:00 p.m. in CUPPAH room 110, and Cindy Klein-Banai from the Office of Sustainability will be the featured speaker.

*Prepared for the Subcommittee by Elizabeth Dooley, Clerk of the Senate*

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**MINUTES**  
**UIC SENATE SUBCOMMITTEE ON BUILDINGS AND GROUNDS MEETING**  
**April 20, 2011, Room 110 CUPPA Hall, 1:00 p.m.-2:30 p.m.**

In Attendance: Albert Schorsch, III, (Chair), Anju Teal, Norm Altman, Dan Fredman, Donna Knutson, Linda Naru, Mark Adams, Kathryn Kajari, Chris Lambert, Cynthia Klein-Banai, and Elizabeth Dooley, Clerk of the Senate.

The meeting was called to order by Chair Schorsch. The Committee members introduced themselves.

Chair Schorsch announced that the lactation spaces on campus list is now available on the UIC website.

Cynthia Klein-Banai, Associate Chancellor for Sustainability, did a presentation for the Committee. She presented an overview of the campus sustainability structure, UIC's commitments and reporting requirements, the STARS Report, and the Chancellor's Committee for Sustainability and Energy Report. Detailed information is available on the Office of Sustainability's website.

Chair Schorsch inquired about the status of metering the campus buildings.

Cynthia Klein-Banai discussed the Campus Tree Care program that is beginning in the fall.

The Committee discussed ways to decrease travel to meetings.

The Committee discussed the prioritization process of projects on the energy efficiency list.

Means to improve bike parking on campus was also discussed.

Norm Altman raised concerns about how FM project status tracking is communicated to individuals who request assistance online with campus facility problems.

The next meeting of the Committee is scheduled for May 16, 2011 at 1:00 p.m. in CUPPAH room 110.

*Prepared for the Subcommittee by Elizabeth Dooley, Clerk of the Senate*

**MINUTES**  
**UIC SENATE SUBCOMMITTEE ON BUILDINGS AND GROUNDS MEETING**  
**May 16, 2011, Room 110 CUPPA Hall, 1:00 p.m.-2:00 p.m.**

In Attendance: Albert Schorsch, III, (Chair), Randy Puchalski, Bill Burton, Joelle Lantz, Donna Knutson, Linda Naru, Anthony McClellan, Cynthia Klein-Banai, and Elizabeth Dooley, Clerk of the Senate.

The meeting was called to order by Chair Schorsch. The Committee members introduced themselves.

Donna Knutson provided a report on summer 2011 construction projects. The list included: 25 classrooms that are having AV improvements; 2 oasises are being added to Stevenson Hall and LC D; Library and PEB and Lot 1 are having lighting retrofits; plaza improvements between Lincoln, Grant and Douglas halls; stair repairs to west entry of SES; hospital plaza leaks repaired; along with some office projects.

Linda Naru reported that the west side of the library is having an automatic door added. Donna Knutson explained that this was an ADA project.

Joelle Lantz reported that an automatic door was locked on College of Medicine West.

Cynthia Klein-Banai explained campus bike rack additions at the hospital and the plaza between Lincoln, Grant and Douglas halls.

Chair Schorsch explained that in the fall the CUPPA façade will be strengthened.

Donna Knutson stated that pavers and bike racks are being added to the front of the College of Nursing in April.

Randy Puchalski raised a concern about leaking skylights in the rotunda of SES.

The Committee suggested topics to discuss in the upcoming academic year, such as: ADA issues, as well as building safety and security issues.

Cynthia Klein-Banai stated that a campus tree inventory will begin in the fall. She also raised concerns about the doors of PSB being unlocked after 5:00 p.m.

*Prepared for the Subcommittee by Elizabeth Dooley, Clerk of the Senate*

**MINUTES**  
**UIC SENATE SUBCOMMITTEE ON BUILDINGS AND GROUNDS MEETING**  
**September 23, 2011, Room 110 CUPPA Hall, 1:10 p.m.-2:15 p.m.**

**In Attendance:** Albert Schorsch, III, (Chair), Randy Puchalski, Norman Altman, Fernando Howell, Mark Donovan, Anju Teal, Dean Justmann, Kathryn Kajari, Linda Naru, and Elizabeth Dooley, Clerk of the Senate.

The meeting was called to order by Chair Schorsch. The Committee members introduced themselves.

Mark Donovan distributed a handout listing summer 2011 construction projects. He explained that the States Attorney opened up a Community Justice Center on Maxwell Street this summer. He also described a law enforcement drill that convened on the west side of campus over the summer.

Mark Donovan reported that Douglas Hall opened up and should receive a gold LEED award.

An overview of the summer classroom projects on campus was presented by Mark Donovan. The library received A/C renovations.

An update on campus facility renovations included in the "Wight" report was provided by Mark Donovan. He also explained that some buses were on order. He described recent sustainability awards and initiatives related to energy performance contracts. Mark Donovan stated that a utility plant master planner had been selected.

A campus beautification project will start in January 2012, and according to Mark Donovan three east side and two west side representatives will be hired to correct building maintenance service concerns.

In response to a question raised by Chair Schorsch, Mark Donovan reiterated that the ACT Building is the number one capital bill project on the Governor's list. College of Dentistry is also a priority on the capital bill projects.

Lecture Center A will be next summer's major project, according to Mark Donovan.

There was no new news provided about the Harrison-Peoria intersection.

Chair Schorsch remarked that door numbers do not always match the FM Locksmith records.

LHS staircase has been repaired and will be removed from future agenda lists.

The movement of building maintenance workers to day shifts has resulted in cleaner bathrooms according to Mark Donovan.

Randy Puchalski raised a concern about elevators.

Norman Altman was concerned about employee allergy complaints in the SPH building.

Kathryn Kajari distributed the new Emergency phone stickers.

An update on making the campus "No Smoking" was provided by Mark Donovan.

*Prepared for the Subcommittee by Elizabeth Dooley, Clerk of the Senate*

**MINUTES**  
**UIC SENATE SUBCOMMITTEE ON BUILDINGS AND GROUNDS MEETING**  
**November 22, 2011, Room 110 CUPPA Hall, 1:10 p.m.-2:30 p.m.**

**In Attendance:** Albert Schorsch, III, (Chair), Randy Puchalski, Bill Burton, Kathryn Kajari, Emama Mulhim, Donna Knutson, Brian Cousins, James Thompson, and Elizabeth Dooley, Clerk of the Senate.

The meeting was called to order by Chair Schorsch. The Committee members introduced themselves.

The Committee discussed concerns about campus washroom maintenance, especially in SES and the second floor of UIC Student Center East. Brian Cousins stated he would discuss the concerns about the UIC Student Center East washrooms in further detail with Eric Simon, Executive Director of the UIC Student Centers. Donna Knutson stated that she would investigate the SES washrooms condition. Chair Schorsch emphasized that clean washrooms are a good way to improve morale. He would like signs listing who to call about washroom problems placed in the washrooms.

The Committee discussed the recent assault of a student on Harrison Street. Kathryn Kajari explained how security cameras may be requested and shared other safety tips with the Committee. She also reported that the security cameras on the EI stops are working now. She recommended that UIC Police Sergeant, John Sellers, be invited to a future Subcommittee meeting to talk in greater detail about the topic of video security on campus.

The Committee provided input about the recent campus emergency alert test to UIC Police.

Emama Mulhim reported that the elevators in LHS are being worked on until January. The outside staircase of LHS has been completed and may be removed from future agendas.

The Committee then discussed with Brian Cousins the problem of hot water in the east side Recreation building. It is a difficult and costly issue to resolve. Brian Cousins recommended that a technical specialist be invited to a future Committee meeting to speak further about the problem. Brian Cousins also explained that staff in the campus recreation centers are able to train people on how to use defibrillators.

*Prepared for the Subcommittee by Elizabeth Dooley, Clerk of the Senate*

**MINUTES**  
**UIC SENATE SUBCOMMITTEE ON BUILDINGS AND GROUNDS MEETING**  
**January 23, 2012, Room 110 CUPPA Hall, 1:00 p.m.-2:30 p.m.**

**In Attendance:** Albert Schorsch, III, (Chair), Randy Puchalski, Bill Burton, Kathryn Kajari, Mark Donovan, Joelle Lantz, Norm Altman, Donna Knutson, and Elizabeth Dooley, Clerk of the Senate.

The meeting was called to order by Chair Schorsch. The Committee members introduced themselves.

The Committee discussed concerns about heating in certain campus buildings, particularly 1600 W. Taylor School of Public Health building and CUPPA Hall. Mark Donovan explained that a request for repair and upgrade of the School of Public Health heating system has been submitted and is in the estimate stage. He also reiterated that space heaters create efficiency issues and should not be used. He explained that when individuals in the School of Public Health put in ventilation on their own it messes up the HVAC system throughout the building. Chair Schorsch emphasized the need to communicate with faculty about the healthy status of the air quality in their offices.

Mark Donovan reported that advertising should appear soon for the zone manager positions.

Kathryn Kajari reported that the UIC Police are currently resolving street crimes. UIC, CTA and CPD police are working well together to share information about the crimes.

The Committee discussed issues related to the Business Continuity Planning process.

Mark Donovan announced that soon Provost Kaufman will distribute an invitation to serve on the Master Plan Grounds Committee.

Mark Donovan explained that three companies are being considered for the energy performance contracts. An ad to call for an architect/engineer is also going out for the redo of the SEL infrastructure.

Committee members raised concerns about building specific issues such as: runners in AHS and recycling and housekeeping issues in SPH.

Donna Knutson had nothing new to report about lactation space.

Mark Donovan reported that the Rec Center showers are being worked on, but the hot water in the building is working well.

Mark Donovan reiterated that bike parking in the buildings continues to be a problem because of maintenance concerns.

*Prepared for the Subcommittee by Elizabeth Dooley, Clerk of the Senate*