

UIC University of Illinois
at Chicago

Jane Addams College of Social Work (MC 309)
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BULLETIN

Jane Addams
College of Social Work

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The University of Illinois at Chicago (UIC), a comprehensive public university, is the largest institution of higher education in the Chicago area. It is one of three campuses of the State of Illinois's land-grant university and is located one mile west of downtown Chicago. Its mission comprises three traditional elements—teaching, research, and public service, each shaped by and relevant to its metropolitan setting, as well as the University of Illinois's traditional pursuit of excellence.

UIC was formed in 1982 by the consolidation of the University of Illinois at the Medical Center and the University of Illinois at Chicago Circle into a single institution of higher learning. The university's medical facilities date back to 1894, and the undergraduate division was established in 1946 at Navy Pier. It was later renamed the University of Illinois at Chicago Circle.

Academic support services on campus include eight libraries, extensive computer facilities, and an instructional resources development office. The campus also has a number of centers and institutes whose research activities complement classroom teaching, i.e. the Jane Addams Center for Social Policy and Research. Currently, there are 13 academic colleges and professional schools including the Jane Addams College of Social Work. There are 25,000 students enrolled at UIC, which includes over 8,000 graduate and professional students. Because students hail from 48 states and 82 different countries, UIC is recognized as one of the most ethnically diverse universities in the country.

UIC Nondiscrimination Policy

The commitment of the University of Illinois to the most fundamental principles of academic freedom, equality of opportunity, and human dignity requires that decisions involving students and employees be based on individual merit and be free from invidious discrimination in all its forms.

It is the policy of the University of Illinois not to engage in discrimination or harassment against any person because of race, color, religion, sex, national origin, ancestry, age, marital status, disability, sexual orientation, unfavorable discharge from the military, or status as a disabled veteran or a veteran of the Vietnam era and to comply with all federal and state nondiscrimination, equal opportunity, and affirmative action laws, orders, and regulations. The nondiscrimination policy applies to admissions, employment, and access to and treatment in the university program and activities. Complaints of invidious discrimination prohibited by university policy are to be resolved within existing university procedures.

For additional information or assistance on the equal opportunity, affirmative action, and harassment policies and procedures of the University of Illinois at Chicago, please contact:

Patricia Gill, JD
Associate Chancellor
 Office of Access and Equity (MC 602)
 Room 717 MB
 809 South Marshfield Avenue
 Chicago, Illinois 60612-7207

Disability Accommodations

The University of Illinois at Chicago is committed to maintaining a barrier-free environment so that individuals with disabilities can fully access programs, services, and all activities at UIC. For information about accommodations at Jane Addams College of Social Work:

Applicants may contact:
 Director of Admissions and Financial Aid
 Jane Addams College of Social Work
 (MC 309)
 University of Illinois at Chicago
 1040 West Harrison Street, Room 4355
 Chicago, Illinois 60607-7134
 (312) 996-3218

Currently enrolled students may contact:
 Associate Dean
 Jane Addams College of Social Work
 (MC 309)
 University of Illinois at Chicago
 1040 West Harrison Street, Room 4329
 Chicago, Illinois 60607-7134
 (312) 996-7098

Applicants and currently enrolled students may contact:
 UIC ADA Coordinator
 Office of Access and Equity (MC 602)
 Room 717 MB
 809 South Marshfield Avenue
 Chicago, Illinois 60612-7207
 (312) 996-8670
 Coordinator, Disability Services
 UIC Office of Disability Services
 (MC 321)
 Room 1190 SSB
 1200 West Harrison Street
 Chicago, Illinois 60607-7163
 (312) 996-8332

UIC Administration	
Sylvia Manning, PhD <i>Chancellor</i>	Eric Gislason, PhD <i>Vice Chancellor for Research</i>
R. Michael Tanner, PhD <i>Provost and Vice Chancellor for Academic Affairs</i>	Barbara Henley, PhD <i>Vice Chancellor for Student Affairs and Enrollment Management</i>
Charles L. Rice, MD <i>Vice Chancellor for Health Affairs</i>	Arthur A. Savage, PhD <i>Vice Chancellor for External Affairs and Interim Vice Chancellor for Administration</i>

MSW Frequently Asked Questions

1. When do classes meet?

For students enrolled in the Full-Time Program, classes are held on Mondays and Wednesdays during the day for the first year. For students enrolled in the PM Program, classes are held on Monday and Wednesday evenings from 5:30-8:20pm during the first year and on Monday or Wednesday for the second year 5:30-8:20pm. The concentration year (second year of the Full-Time Program, third year of the PM Program and the academic year of the Advanced Standing Program) classes are held on Tuesdays and Thursdays and typically begin at 9:00am; classes are three hours each.

2. When do I need to choose my concentration?

If you are interested in the School Social Work concentration, you will need to indicate that on your application when it is submitted (see the footnote related to the School Social Work Concentration). Otherwise, you will need to select your concentration during the second semester of your first year if you are in the Full-Time Program; if you are in the PM Program, you will be required to make a decision during the second semester of your second year. All students applying for Advanced Standing must select a first and a second choice for their concentration **at the time of application.**

3. Do I have to find my own field placement?

No, the college has field placements throughout the Chicago area. The Field Division of the college will work with you to locate an appropriate field placement. Advanced Standing students will select their placement with consultation from their field liaison. FT and PM Program students will be able to select their field placement during their concentration year.

4. If I apply for the School Social Work concentration and don't get selected, can I still be accepted into Jane Addams?

Yes, your concentration interest has no effect on your application review or the admission decision.

5. How is it determined if you are accepted into the School Social Work concentration?

There are 75 people admitted into the School Social Work concentration including students in the Full-Time Program, Advanced Standing Program and the PM Program. Applicants must submit passing scores for the Basic Skills Test by the date determined by the Jane Addams College of Social Work Office of Admissions and are admitted on a first-apply, first-admit basis. This means that the first 75 students who are *accepted* into the college, that submit the necessary paperwork, and request the School Social Work concentration will be admitted into the concentration.

6. If I indicate an interest in the School Social Work concentration and do not get selected, is there any future opportunity to be admitted into the School Social Work concentration?

There are on occasion some students who have chosen the School Social Work concentration, who then later change to a different concentration. When that is the case, a lottery is held to "auction" off those remaining spots. These spots cannot be guaranteed to a student and only students who have successfully passed the Basic Skills Test are eligible to enter the lottery. Note: A lottery is not held every year, it is only held if there are spots available. If you are an Advanced Standing student, there would not be an opportunity to change at a later time; your admission letter will indicate which concentration you have been admitted into.

7. If I currently work at a social service agency, can I complete my field placement there?

Students in the PM Program can complete one of their required field placements at their place of employment if a number of conditions are met and if approved by the Director of Field Instruction. Students in the Full-Time or Advanced Standing Programs must complete both of their field placements at an agency different than their place of employment.

8. If I am not sure if I am interested in the School Social Work concentration, should I choose it anyway? I have heard that it is better to choose it and change your mind later.

You should only indicate the School Social Work concentration if you are genuinely interested.

9. If I took a few social work classes at another school, can I transfer them here?

We will evaluate the courses that you have taken and determine whether or not they are equivalent to any of our courses. The courses must have been taken at a social work program accredited by CSWE. The courses may not have been taken towards receiving another degree that you successfully completed (i.e., a Bachelors Degree).

10. Is there someone who will assist me while I am in the program with determining my concentration or which classes I should take?

Yes, you are assigned an academic advisor your first year of the Full-Time Program (first two years for the PM Program). In addition, you also have a practice class instructor and a field liaison. During the concentration year (second year of the Full-Time Program and third year of the PM Program), you will be assigned an advisor in your concentration area and also continue to have a field liaison and a practice instructor. Each of these individuals can work with you regarding your academic planning.

11. Can I take any of my classes at night?

No, only students enrolled in the PM Program can take classes at night. Students enrolled in the Full-Time Program or the Advanced Standing Program must take their classes during the day.

12. Do I complete a field placement during my first year?

Students enrolled in the Full-Time Program complete a field placement during their first year two days a week. Students enrolled in the PM Program complete their first field placement either two days a week from January through August of their second year or five days a week during the summer following their second year. Advanced Standing students complete their field placement three days a week on Mondays, Wednesdays and Fridays.

13. If I have a BSW that was earned within the last six years, can I apply for the PM Program or the Full-Time Program?

No, any student who has successfully completed a BSW degree within the last six years must apply for the Advanced Standing Program.

14. I am an Advanced Standing applicant; how many of classes will count towards my Advanced Standing status?

We will evaluate the courses that you have taken and determine which of our courses they are equivalent to. The courses must have been taken at a social work program accredited by CSWE. We will not accept elective courses. You must have a minimum of 25 hours and a maximum of 28.

15. Can I apply for the Advanced Standing Program if my Bachelor's degree is not in social work?

No, you must have a degree from an accredited program in Social Work.

16. I am an Advanced Standing applicant; what will determine if I need to attend school in the summer?

We will evaluate your courses to determine if you have met our core requirements for the first year of our MSW program. If you have not, you will be required to complete those courses the summer prior to your starting in the fall semester.

17. I am an Advanced Standing applicant; why can't I do the Advanced Program part time?

You will complete what is essentially the second year of the MSW program. As a result, your coursework must be done concurrently with your field placement. This cannot be accomplished on a part time basis.