

Field forms and Field Manuals are available on our web site:
<http://www.uic.edu/jaddams/college/academic/field.html>

Semester Grade Report
SocW570, Field Instruction I
Foundation Year
1st semester of field instruction

Part 1. Liaison Review (Completed by liaison after all other parts completed by student and field instructor).

As liaison, I recommend a course grade for this student of:

_____ Satisfactory _____ Unsatisfactory

JACSW Field Liaison Signature/Date

Part 2. Identifying Information

Student Name (print clearly): _____

Semester and year: _____

Field Agency _____

Agency Field instructor: _____

JACSW Field Liaison _____

Part 3. Field Instructor and Student Signatures

As field instructor, I recommend a grade of

_____ Satisfactory _____ Unsatisfactory

The student completed _____ clock hours in placement this semester.

Field Instructor Signature/Date

_____ I have read my evaluation and am in agreement with it.

_____ I have read my evaluation and am attaching my written response.

Student Signature/Date

Part 4. Summary of Field Instruction Activities

Indicate the number of these activities for which the student was responsible during the placement.

- _____ client intake/assessments completed
- _____ clients carried individually (student solely responsible)
- _____ clients carried collaboratively (student shared with other staff)

- _____ groups carried individually (student solely responsible)
- _____ groups carried collaboratively (student shared with other staff)

- _____ families carried individually (student solely responsible)
- _____ families carried collaboratively (student shared with other staff)

- _____ community level activities
- _____ organization level activities

- _____ consumers who received only information
- _____ clients referred for additional services
- _____ total number of sessions conducted with clients

Clients served:

- African Americans _____
- Caucasians _____
- Hispanics/Latino American _____
- Native Americans _____
- Asians/Asian American _____
- Other _____

_____ % student's time working with low income clients

**OBJECTIVE #1:
ADAPTS TO FIELD PLACEMENT**

Listed below are some of the skills/strategies that students should perform in order to meet fieldwork objectives. These skills/strategies constitute the Learning Contract.	EVALUATION SOCW 570, Semester I				
	Exceeds Expectations	Meets Expectations	Needs Improvement	Unsatisfactory Performance	No Opportunity to Observe
a. Demonstrates understanding of the agency mission and operation					
b. Demonstrates ability to form relationships with colleagues					
c. Conforms with agency protocols					
d. Participates in agency orientation					
e. Reviews agency organizational chart					
f. Reviews agency policy and procedure manuals					
g. Meets with key staff members					
h. Learns and visits community resources					
i. Meets agency expectations for recording					
j. Completes appropriate termination paperwork					
k. Raises the topic of termination in a timely fashion					
Please include additional skills/strategies identified by field instructor and student (in boxes below)					
l.					
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o.					

OBJECTIVE #2

ENGAGES IN ETHICAL PRACTICE

Listed below are some of the skills/strategies that students should perform in order to meet fieldwork objectives. These skills/strategies constitute the Learning Contract.	EVALUATION SOCW 570, Semester I				
	Exceeds Expectations	Meets Expectations	Needs Improvement	Unsatisfactory Performance	No Opportunity to Observe
a. Learns and follows NASW Code of Ethics					
b. Identifies ethical dilemmas as they arise and brings them to supervision					
c. Demonstrates respectful non-judgmental attitude toward clients or client systems					
d. Follows agency guidelines for maintaining client confidentiality					
e. Enhances the self determination of clients or client systems					
Please include additional skills/strategies identified by field instructor and student (in boxes below)					
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OBJECTIVE #3:

SYSTEMATICALLY APPLIES THE ECOSYSTEM PERSPECTIVE THROUGHOUT THE PRACTICE PROCESS

Listed below are some of the skills/strategies that students should perform in order to meet fieldwork objectives. These skills/strategies constitute the Learning Contract.	EVALUATION SOCW 570, Semester I				
	Exceeds Expectations	Meets Expectations	Needs Improvement	Unsatisfactory Performance	No Opportunity to Observe
a. Identifies multiple intervention possibilities, at multiple system levels, for addressing identified issues					
b. Provides rationale for decisions about which system levels to intervene with, and what roles to assume					
c. Shifts among multiple roles (e.g., counselor, advocate, broker) as determined by the needs of the case					
d. Attends to transactions among multiple system levels in the assessment process					
Please include additional skills/strategies identified by field instructor and student (in boxes below)					
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OBJECTIVE # 4:

UTILIZES STRENGTHS PERSPECTIVE WITH CLIENT SYSTEMS

Listed below are some of the skills/strategies that students should perform in order to meet fieldwork objectives. These skills/strategies constitute the Learning Contract.	EVALUATION SOCW 570, Semester I				
	Exceeds Expectations	Meets Expectations	Needs Improvement	Unsatisfactory Performance	No Opportunity to Observe
a. Identifies and utilizes client or client systems strengths in all phases of work with systems of all sizes and levels					
b. Collaborates and shares power throughout helping process					
c. Insures that each participant is fully informed and that each voice is respected in the practice process					
d. Identifies opportunities for advocacy to strengthen clients or client systems and to enhance client power					
e. Discusses shared responsibility for outcomes with all participants					
Please include additional skills/strategies identified by field instructor and student (in boxes below)					
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OBJECTIVE #5:

IMPLEMENTS GENERALIST PRACTICE IN ALL PHASES OF PRACTICE WITH SYSTEMS OF ALL SIZES

Listed below are some of the skills/strategies that students should perform in order to meet fieldwork objectives. These skills/strategies constitute the Learning Contract.	EVALUATION SOCW 570, Semester I				
	Exceeds Expectations	Meets Expectations	Needs Improvement	Unsatisfactory Performance	No Opportunity to Observe
a. Determines areas for work in collaboration with clients or client systems					
b. Sets goals in collaboration with clients or client systems					
c. Collaboratively establishes contracts with clients or client systems					
d. Collects and assesses relevant data about the client's ecosystem					
e. Identifies appropriate intervention strategies and collaboratively implements them with clients or client systems					
f. Collaboratively monitors outcomes with clients or client systems					
g. Anticipates and plans for termination					
h. Links clients or client systems to resources through referrals and advocacy					
Please include additional skills/strategies identified by field instructor and student (in boxes below)					
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OBJECTIVE #6:

UNDERSTANDS AND USES THE PRINCIPLE OF EVIDENCE-BASED PRACTICE AND EVALUATES PRACTICE EFFECTIVENESS WITH SYSTEMS OF ALL SIZES

Listed below are some of the skills/strategies that students should perform in order to meet fieldwork objectives. These skills/strategies constitute the Learning Contract.	EVALUATION SOCW 570, Semester I				
	Exceeds Expectations	Meets Expectations	Needs Improvement	Unsatisfactory Performance	No Opportunity to Observe
a. Uses the literature to identify and utilize effective intervention strategies					
b. Systematically gathers data and monitors change throughout the practice process with all clients or client systems					
c. Systematically uses measurement tools to evaluate outcomes					
d. Completes JACSW evaluation of practice exercises					
e. Actively involves client in the evaluation of their work together					
Please include additional skills/strategies identified by field instructor and student (in boxes below)					
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OBJECTIVE #7:

UTILIZES SELF-DIRECTED LEARNING TECHNIQUES AND DEMONSTRATES PROFESSIONAL SELF-AWARENESS

Listed below are some of the skills/strategies that students should perform in order to meet fieldwork objectives. These skills/strategies constitute the Learning Contract.	EVALUATION SOCW 570, Semester I				
	Exceeds Expectations	Meets Expectations	Needs Improvement	Unsatisfactory Performance	No Opportunity to Observe
a. Transfers learning from supervision to practice situations					
b. Shows self-awareness within the work environment and within the client-social worker relationship					
c. Recognizes areas of personal strengths, and sets goals for self-improvement					
d. Utilizes process recording and supervision as a learning tool					
e. Actively participates in the evaluation process					
f. Identifies own feelings throughout helping process and discusses them in supervision					
Please include additional skills/strategies identified by field instructor and student (in boxes below)					
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OBJECTIVE #8:

ASSESSES THE IMPACT OF CHARACTERISTICS SUCH AS: AGE, CULTURE, RACE, CLASS, SOCIOECONOMIC LEVEL, RELIGION, SPIRITUALITY, GENDER, DISABILITY, AND SEXUAL ORIENTATION ON URBAN CLIENT SYSTEMS

Listed below are some of the skills/strategies that students should perform in order to meet fieldwork objectives. These skills/strategies constitute the Learning Contract.	EVALUATION SOCW 570, Semester I				
	Exceeds Expectations	Meets Expectations	Needs Improvement	Unsatisfactory Performance	No Opportunity to Observe
a. Intervenes with client systems in a sensitive, and flexible manner					
b. Shows awareness of and articulates the impact of difference has on the client's life experience					
c. Uses language that is respectful of gender, sexual orientation, racial and ethnic identity, and disability					
d. Identifies the effect of own cultural and ethnic background on practice situations					
Please include additional skills/strategies identified by field instructor and student (in boxes below)					
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OBJECTIVE #9:

DEVELOPS STRATEGIES FOR PURSUING SOCIAL JUSTICE AND SYSTEMIC OPPRESSION, AFFECTING CLIENT SYSTEMS PARTICULARLY WITH AT-RISK URBAN POPULATIONS

Listed below are some of the skills/strategies that students should perform in order to meet fieldwork objectives. These skills/strategies constitute the Learning Contract.	EVALUATION SOCW 570, Semester I				
	Exceeds Expectations	Meets Expectations	Needs Improvement	Unsatisfactory Performance	No Opportunity to Observe
a. Identifies differences in power and privilege as they affect agency and client systems					
b. Analyzes forces supporting and opposing organizational and community efforts to promote social justice					
c. Completes community power analysis by identifying influential and disenfranchised individuals and groups					
d. Can discuss dynamics of power with different clients					
e. Student can advocate for client in the face of opposition					
f. Identifies examples of systemic oppression and resource limitations affecting client systems of all sizes					
Please include additional skills/strategies identified by field instructor and student (in boxes below)					
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OBJECTIVE #10:

APPLIES CRITICAL THINKING SKILLS TO PRACTICE SITUATIONS

Listed below are some of the skills/strategies that students should perform in order to meet fieldwork objectives. These skills/strategies constitute the Learning Contract.	EVALUATION SOCW 570, Semester I				
	Exceeds Expectations	Meets Expectations	Needs Improvement	Unsatisfactory Performance	No Opportunity to Observe
a. Differentiates fact from inference in practice situations					
b. Demonstrates logical reasoning in moving from data to inference in the practice process					
c. Analyzes and intervenes in practice situations with an understanding of multiple causation					
d. Selects and applies relevant knowledge from multiple sources to practice situations					
Please include additional skills/strategies identified by field instructor and student (in boxes below)					
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OBJECTIVE #11:

APPROPRIATELY CHOOSES AND APPLIES THEORETICAL CONCEPTS TO UNDERSTAND AND INTERVENE WITH URBAN CLIENT SYSTEMS

Listed below are some of the skills/strategies that students should perform in order to meet fieldwork objectives. These skills/strategies constitute the Learning Contract.	EVALUATION SOCW 570, Semester I				
	Exceeds Expectations	Meets Expectations	Needs Improvement	Unsatisfactory Performance	No Opportunity to Observe
a. Applies selected theoretical concepts in assessment and intervention planning with individuals and families					
b. Describes and uses understanding of group dynamics and group processes to guide work with groups					
c. Describes possible applications of organizational and community theory to situations observed in the field					
Please include additional skills/strategies identified by field instructor and student (in boxes below)					
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OBJECTIVE #12:

DEVELOPS BEGINNING SKILLS IN THE PROFESSIONAL USE OF SELF, AND USES EMPATHIC SENSITIVITY IN THE COMMUNICATION BETWEEN WORKER AND CLIENT OR CLIENT SYSTEMS

Listed below are some of the skills/strategies that students should perform in order to meet fieldwork objectives. These skills/strategies constitute the Learning Contract.	EVALUATION SOCW 570, Semester I				
	Exceeds Expectations	Meets Expectations	Needs Improvement	Unsatisfactory Performance	No Opportunity to Observe
a. Demonstrates ability to relate to client differentially based upon individualized understanding of the clients or client systems					
b. Demonstrates active listening skills					
c. Elicits and validates client's feelings					
d. Reaches for feelings not yet directly expressed by client					
e. Demonstrates warmth and empathic sensitivity toward clients or client systems					
f. Communicates appropriately with significant collaterals (e.g. other professionals, family and community network) with client's consent					
g. Purposefully chooses among a range of interviewing and communication skills with systems of all sizes					
Please include additional skills/strategies identified by field instructor and student (in boxes below)					
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Foundation Learning Contract/Field Evaluation Student Name: _____
OBJECTIVE #13: (OPTIONAL)

The field instructor and student may use this space to create an additional objective and a list of related skills/strategies unique to the field setting or to the student's specific learning needs.	EVALUATION SOCW 570, Semester I				
	Exceeds Expectations	Meets Expectations	Needs Improvement	Unsatisfactory Performance	No Opportunity to Observe
a.					
b.					
c.					
d.					
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Instructions for Narrative

SOCW 570, Semester I

On a separate piece of paper, please describe agency programs and student assignments. Describe the student's learning patterns including: acceptance of teaching, use of supervision, degree of autonomy, and any barriers to learning.

Discuss strengths and limitations, particularly as they relate to skill areas from the Learning Contract/Field Evaluation check list.