

University of Illinois at Chicago
Jane Addams College of Social Work
Office of Field Instruction – Room 4137
1040 W. Harrison St., MC 309
Chicago, IL 60607
Ph: (312) 996-0037 Fax: (312) 413-8555

STUDENT CHECK A BOX: PM Foundation/January 20____
 PM Foundation/Summer Block 20____
 PM Foundation/Fall 20____

**PM STUDENT
FIELD INSTRUCTION
CONFIRMATION FORM**

Faculty Liaison: _____
(To be completed by Field Division)

This form documents that agreement has been reached with an agency for field instruction. It is to be completed by the student once an agreement is reached and returned to the Faculty Field Liaison assigned or submitted to the Field Instruction Office mailbox, #52 or to Room 4137.

Provide all information below. Omitted information will delay your placement. Additionally, if you enter "do not know yet," this will also delay your application. If you do not know, submit your form after you get the information.

****If you have changed your address, you must submit a change to the Office of Student Services and Academic Affairs (Room 4329 EPASW). Field information will be sent to the address in our database, not to a different address, even if submitted on this form.***

Date _____

Student UIN/BANNER _____

Student Name _____

Home Address _____

City _____ State _____ Zip _____

Home Phone _____ Cell Phone _____

Student email _____

If a concentration placement, indicate the concentration.

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Agency _____

Field Instructor (ONLY ONE NAME) _____

Address of Field Site _____

City _____ Zip _____

Field Instructor Phone Number _____

***Field Instructor email (REQUIRED)** _____

Agency Fax# _____

Important: The confirmation of your field placement is not complete until you register for the appropriate field course:

MSW Foundation: Fall, SocW 570; Spring, SocW571
PM Foundation Fall Start: Fall: SocW 570; Spring, SocW571
PM Foundation January Start: Spring, SocW 570; Summer, SocW571
PM Foundation Summer Block: SocW 570 and SocW571
MSW Concentration: Fall, SocW 572; Spring, SocW573
(Register for 572 & 573 section that applies to your concentration.)