

**Semester Grade Report  
SocW570, Field Instruction I  
Foundation Year  
1<sup>st</sup> Semester of Field Instruction**

**Part 1a**      **Agency Field Instructor**

As the agency field instructor, I recommend a grade of

- SATISFACTORY**       **UNSATISFACTORY**

The above mentioned student completed \_\_\_\_\_ clock hours in placement this semester.

\_\_\_\_\_  
**Agency Field Instructor Signature/Date**

**Part 1b**      **Student Signature**

- I have read my evaluation and am in agreement with it.  
 I have read my evaluation and am attaching my written response.

\_\_\_\_\_  
**Student Signature/Date**

**Part 2**      **Identifying Information**

Student Name (print clearly): \_\_\_\_\_

Semester and year \_\_\_\_\_

Field Agency \_\_\_\_\_

Agency Field instructor: \_\_\_\_\_

JACSW Faculty Field Liaison \_\_\_\_\_

**Part 3**      **Faculty Liaison Review**

(To be completed by faculty liaison after all other sections are completed by student and agency field instructor).

As JACSW Faculty Liaison, I recommend a course grade for this student of:

- SATISFACTORY**       **UNSATISFACTORY**

\_\_\_\_\_  
**JACSW Faculty Field Liaison Signature/Date**

#### Part 4. Summary of Field Instruction Activities

Indicate the number of these activities for which the student was responsible during the placement.

- \_\_\_\_\_ client intake/assessments completed
- \_\_\_\_\_ clients carried individually (student solely responsible)
- \_\_\_\_\_ clients carried collaboratively (student shared with other staff)
  
- \_\_\_\_\_ groups carried individually (student solely responsible)
- \_\_\_\_\_ groups carried collaboratively (student shared with other staff)
  
- \_\_\_\_\_ families carried individually (student solely responsible)
- \_\_\_\_\_ families carried collaboratively (student shared with other staff)
  
- \_\_\_\_\_ community level activities
- \_\_\_\_\_ organization level activities
  
- \_\_\_\_\_ consumers who received only information
- \_\_\_\_\_ clients referred for additional services
- \_\_\_\_\_ total number of sessions conducted with clients

Clients served:

- African Americans \_\_\_\_\_
- Caucasians \_\_\_\_\_
- Hispanics/Latino American \_\_\_\_\_
- Native Americans \_\_\_\_\_
- Asians/Asian American \_\_\_\_\_
- Other \_\_\_\_\_

\_\_\_\_\_ % student's time working with low income clients

**Student Name:** \_\_\_\_\_

Foundation Learning Contract/Field Evaluation

**OBJECTIVE #1:**

**ADAPTS TO FIELD PLACEMENT**

Listed below are some of the skills/strategies that students should perform in order to meet fieldwork objectives. These skills/strategies constitute the Learning Contract.	EVALUATION SOCW 570, Semester 1				
	Exceeds Expectations	Meets Expectations	Needs Improvement	Unsatisfactory Performance	No Opportunity to Observe
a. Demonstrates understanding of the agency mission and operation					
b. Demonstrates ability to form relationships with colleagues					
c. Conforms with agency protocols					
d. Participates in agency orientation					
e. Reviews agency organizational chart					
f. Reviews agency policy and procedure manuals					
g. Meets with key staff members					
h. Learns and visits community resources					
i. Meets agency expectations for recording					
j. Completes appropriate termination paperwork					
k. Raises the topic of termination in a timely fashion					
Please include additional skills/strategies identified by field instructor and student <b>(in boxes below)</b>					
l.					

**Student Name:** \_\_\_\_\_

Foundation Learning Contract/Field Evaluation

**OBJECTIVE #2:**

**ENGAGES IN ETHICAL PRACTICE**

Listed below are some of the skills/strategies that students should perform in order to meet fieldwork objectives. These skills/strategies constitute the Learning Contract.	<b>EVALUATION SOCW 570, Semester 1</b>				
	Exceeds Expectations	Meets Expectations	Needs Improvement	Unsatisfactory Performance	No Opportunity to Observe
a. Learns and follows NASW Code of Ethics					
b. Identifies ethical dilemmas as they arise and brings them to supervision					
c. Demonstrates respectful non-judgmental attitude toward clients or client systems					
d. Follows agency guidelines for maintaining client confidentiality					
e. Enhances the self determination of clients or client systems					
Please include additional skills/strategies identified by field instructor and student <b>(in boxes below)</b>					
f.					
g.					
h.					
i.					
j.					
k.					
l					

Student Name: \_\_\_\_\_

**Foundation Learning Contract/Field Evaluation**

**OBJECTIVE #3:**

**SYSTEMATICALLY APPLIES THE ECOSYSTEM PERSPECTIVE THROUGHOUT THE PRACTICE PROCESS**

Listed below are some of the skills/strategies that students should perform in order to meet fieldwork objectives. These skills/strategies constitute the Learning Contract.	EVALUATION SOCW 570, Semester 1				
	Exceeds Expectations	Meets Expectations	Needs Improvement	Unsatisfactory Performance	No Opportunity to Observe
a. Identifies multiple intervention possibilities, at multiple system levels, for addressing identified issues					
b. Provides rationale for decisions about which system levels to intervene with, and what roles to assume					
c. Shifts among multiple roles (e.g., counselor, advocate, broker) as determined by the needs of the case					
d. Attends to transactions among multiple system levels in the assessment process					
Please include additional skills/strategies identified by field instructor and student <b>(in boxes below)</b>					
e.					
f.					
g.					
h.					
i.					
j.					

Student Name: \_\_\_\_\_

**Foundation Learning Contract/Field Evaluation**

**OBJECTIVE # 4:**

**UTILIZES STRENGTHS PERSPECTIVE WITH CLIENT SYSTEMS**

Listed below are some of the skills/strategies that students should perform in order to meet fieldwork objectives. These skills/strategies constitute the Learning Contract.	EVALUATION SOCW 570, Semester 1				
	Exceeds Expectations	Meets Expectations	Needs Improvement	Unsatisfactory Performance	No Opportunity to Observe
a. Identifies and utilizes client or client systems strengths in all phases of work with systems of all sizes and levels					
b. Collaborates and shares power throughout helping process					
c. Insures that each participant is fully informed and that each voice is respected in the practice process					
d. Identifies opportunities for advocacy to strengthen clients or client systems and to enhance client power					
e. Discusses shared responsibility for outcomes with all participants					
Please include additional skills/strategies identified by field instructor and student ( <b>in boxes below</b> )					
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g.					
h.					
i.					
j.					
k.					

Student Name: \_\_\_\_\_

**Foundation Learning Contract/Field Evaluation**

**OBJECTIVE #5:**

**IMPLEMENTS GENERALIST PRACTICE IN ALL PHASES OF PRACTICE WITH SYSTEMS OF ALL SIZES**

Listed below are some of the skills/strategies that students should perform in order to meet fieldwork objectives. These skills/strategies constitute the Learning Contract.	EVALUATION SOCW 570, Semester 1				
	Exceeds Expectations	Meets Expectations	Needs Improvement	Unsatisfactory Performance	No Opportunity to Observe
a. Determines areas for work in collaboration with clients or client systems					
b. Sets goals in collaboration with clients or client systems					
c. Collaboratively establishes contracts with clients or client systems					
d. Collects and assesses relevant data about the client's ecosystem					
e. Identifies appropriate intervention strategies and collaboratively implements them with clients or client systems					
f. Collaboratively monitors outcomes with clients or client systems					
g. Anticipates and plans for termination					
h. Links clients or client systems to resources through referrals and advocacy					
Please include additional skills/strategies identified by field instructor and student ( <b>in boxes below</b> )					
i.					
j.					
k.					

Student Name: \_\_\_\_\_

**Foundation Learning Contract/Field Evaluation**

**OBJECTIVE #6:**

**UNDERSTANDS AND USES THE PRINCIPLE OF EVIDENCE-BASED PRACTICE AND EVALUATES PRACTICE EFFECTIVENESS WITH SYSTEMS OF ALL SIZES**

Listed below are some of the skills/strategies that students should perform in order to meet fieldwork objectives. These skills/strategies constitute the Learning Contract.	EVALUATION SOCW 570, Semester 1				
	Exceeds Expectations	Meets Expectations	Needs Improvement	Unsatisfactory Performance	No Opportunity to Observe
a. Uses the literature to identify and utilize effective intervention strategies					
b. Systematically gathers data and monitors change throughout the practice process with all clients or client systems					
c. Systematically uses measurement tools to evaluate outcomes					
d. Completes JACSW evaluation of practice exercises					
e. Actively involves client in the evaluation of their work together					
Please include additional skills/strategies identified by field instructor and student ( <b>in boxes below</b> )					
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k.					

Student Name: \_\_\_\_\_

**Foundation Learning Contract/Field Evaluation**

**OBJECTIVE #7:**

**UTILIZES SELF-DIRECTED LEARNING TECHNIQUES AND DEMONSTRATES PROFESSIONAL SELF-AWARENESS**

Listed below are some of the skills/strategies that students should perform in order to meet fieldwork objectives. These skills/strategies constitute the Learning Contract.	EVALUATION SOCW 570, Semester 1				
	Exceeds Expectations	Meets Expectations	Needs Improvement	Unsatisfactory Performance	No Opportunity to Observe
a. Transfers learning from supervision to practice situations					
b. Shows self-awareness within the work environment and within the client-social worker relationship					
c. Recognizes areas of personal strengths, and sets goals for self-improvement					
d. Utilizes process recording and supervision as a learning tool					
e. Actively participates in the evaluation process					
f. Identifies own feelings throughout helping process and discusses them in supervision					
Please include additional skills/strategies identified by field instructor and student ( <b>in boxes below</b> )					
g.					
h.					
i.					
j.					
k.					

Student Name: \_\_\_\_\_

**Foundation Learning Contract/Field Evaluation**

**OBJECTIVE #8:**

**ASSESSES THE IMPACT OF CHARACTERISTICS SUCH AS: AGE, CULTURE, RACE, CLASS, SOCIOECONOMIC LEVEL, RELIGION, SPIRITUALITY, GENDER, DISABILITY, AND SEXUAL ORIENTATION ON URBAN CLIENT SYSTEMS**

Listed below are some of the skills/strategies that students should perform in order to meet fieldwork objectives. These skills/strategies constitute the Learning Contract.	EVALUATION SOCW 570, Semester 1				
	Exceeds Expectations	Meets Expectations	Needs Improvement	Unsatisfactory Performance	No Opportunity to Observe
a. Intervenes with client systems in a sensitive, and flexible manner					
b. Shows awareness of and articulates the impact of difference has on the client's life experience					
c. Uses language that is respectful of gender, sexual orientation, racial and ethnic identity, and disability					
d. Identifies the effect of own cultural and ethnic background on practice situations					
Please include additional skills/strategies identified by field instructor and student ( <b>in boxes below</b> )					
e.					
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i.					
j.					
k.					

Student Name: \_\_\_\_\_

**Foundation Learning Contract/Field Evaluation**

**OBJECTIVE #9:  
DEVELOPS STRATEGIES FOR PURSUING SOCIAL JUSTICE AND SYSTEMIC OPPRESSION,  
AFFECTING CLIENT SYSTEMS PARTICULARLY WITH AT-RISK URBAN POPULATIONS**

Listed below are some of the skills/strategies that students should perform in order to meet fieldwork objectives. These skills/strategies constitute the Learning Contract.	EVALUATION SOCW 570, Semester 1				
	Exceeds Expectations	Meets Expectations	Needs Improvement	Unsatisfactory Performance	No Opportunity to Observe
a. Identifies differences in power and privilege as they affect agency and client systems					
b. Analyzes forces supporting and opposing organizational and community efforts to promote social justice					
c. Completes community power analysis by identifying influential and disenfranchised individuals and groups					
d. Can discuss dynamics of power with different clients					
e. Student can advocate for client in the face of opposition					
f. Identifies examples of systemic oppression and resource limitations affecting client systems of all sizes					
Please include additional skills/strategies identified by field instructor and student ( <b>in boxes below</b> )					
g.					
h.					
i.					
j.					

Student Name: \_\_\_\_\_

**Foundation Learning Contract/Field Evaluation**

**OBJECTIVE #10:**

**APPLIES CRITICAL THINKING SKILLS TO PRACTICE SITUATIONS**

Listed below are some of the skills/strategies that students should perform in order to meet fieldwork objectives. These skills/strategies constitute the Learning Contract.	EVALUATION SOCW 570, Semester 1				
	Exceeds Expectations	Meets Expectations	Needs Improvement	Unsatisfactory Performance	No Opportunity to Observe
a. Differentiates fact from inference in practice situations					
b. Demonstrates logical reasoning in moving from data to inference in the practice process					
c. Analyzes and intervenes in practice situations with an understanding of multiple causation					
d. Selects and applies relevant knowledge from multiple sources to practice situations					
Please include additional skills/strategies identified by field instructor and student <b>(in boxes below)</b>					
e.					
f.					
g.					
h.					
i.					
j.					
k.					

Student Name: \_\_\_\_\_

**Foundation Learning Contract/Field Evaluation**

**OBJECTIVE #11:**

**APPROPRIATELY CHOOSES AND APPLIES THEORETICAL CONCEPTS TO UNDERSTAND AND INTERVENE WITH URBAN CLIENT SYSTEMS**

Listed below are some of the skills/strategies that students should perform in order to meet fieldwork objectives. These skills/strategies constitute the Learning Contract.	EVALUATION SOCW 570, Semester 1				
	Exceeds Expectations	Meets Expectations	Needs Improvement	Unsatisfactory Performance	No Opportunity to Observe
a. Applies selected theoretical concepts in assessment and intervention planning with individuals and families					
b. Describes and uses understanding of group dynamics and group processes to guide work with groups					
c. Describes possible applications of organizational and community theory to situations observed in the field					
Please include additional skills/strategies identified by field instructor and student ( <b>in boxes below</b> )					
d.					
e.					
f.					
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h.					
i.					
j.					

Student Name: \_\_\_\_\_

**Foundation Learning Contract/Field Evaluation**

**OBJECTIVE #12:**

**DEVELOPS BEGINNING SKILLS IN THE PROFESSIONAL USE OF SELF, AND USES EMPATHIC SENSITIVITY IN THE COMMUNICATION BETWEEN WORKER AND CLIENT OR CLIENT SYSTEMS**

Listed below are some of the skills/strategies that students should perform in order to meet fieldwork objectives. These skills/strategies constitute the Learning Contract.	EVALUATION SOCW 570, Semester 1				
	Exceeds Expectations	Meets Expectations	Needs Improvement	Unsatisfactory Performance	No Opportunity to Observe
a. Demonstrates ability to relate to client differentially based upon individualized understanding of the clients or client systems					
b. Demonstrates active listening skills					
c. Elicits and validates client's feelings					
d. Reaches for feelings not yet directly expressed by client					
e. Demonstrates warmth and empathic sensitivity toward clients or client systems					
f. Communicates appropriately with significant collaterals (e.g. other professionals, family and community network) with client's consent					
g. Purposefully chooses among a range of interviewing and communication skills with systems of all sizes					
Please include additional skills/strategies identified by field instructor and student ( <b>in boxes below</b> )					
h.					
i.					
j.					

Student Name: \_\_\_\_\_

**Foundation Learning Contract/Field Evaluation**

**OBJECTIVE #13: (OPTIONAL)**

The field instructor and student may use this space to create an additional objective and a list of related skills/strategies unique to the field setting or to the student's specific learning needs.	EVALUATION SOCW 570, Semester 1				
	Exceeds Expectations	Meets Expectations	Needs Improvement	Unsatisfactory Performance	No Opportunity to Observe
a.					
b.					
c.					
d.					
e.					
f.					
g.					
h.					
i.					
j.					

## **Instructions for Narrative**

### **SOCW 570, Semester 1**

On a separate piece of paper, please provide summary statements of the student's level of performance, integration of professional role and an evaluation of his/her handling of the termination process with clients, agency field instructor and agency.

Please comment on the student's strengths and areas for improvement particularly as they relate to the skill areas from the evaluation checklist.

Please evaluate the student's readiness to enter to concentration year field placement.