

**School of Literatures, Cultural Studies, and Linguistics Awards
for curricular development and other initiatives**

Deadlines: Sept. 15, Dec. 1, Feb. 15, April 15

Please submit application materials to Stephanie Chamberlin (saclarke@uic.edu), Room 1730 (Electronic applications preferred).

Date:

Name:

Unit/Dept.

Email:

Phone Number:

For requests to create a new team-taught course across different units, please supply the following:

1. Title of proposed course and reason why you believe such a course is valuable to the School.
2. Amount requested (up to \$1,000 in research funds for each proposer)
3. Completed draft of course on [CRS form](#)
4. Heads' Approval (signature on form or email supporting course attached to electronic application)

For requests to the create new programs, concentrations, etc. please supply the following:

1. Brief description of new program, concentration, etc.
2. Amount requested (up to \$1500 in research funds per proposer)
3. Draft of Academic Affairs proposal form (link). Please consult the Instructional Coordinator for correct form.
4. Heads' Approval (signature on form or email supporting course attached to electronic application)

Signature of Department Head