

September 4, 2007

UIC Campus Master Plan
Steering Committee

Purpose: To provide for management of the master planning work program, direction of consultant activities, and coordination of campus and university participation.

Major Responsibilities:

1. Develop consultant's scope of work and project schedule.
2. Manage participation of various constituencies, including Executive Committee, Core Planning Team, ad hoc student and faculty committees, community groups, and neighboring institutions and governmental entities.
3. Review all work products to ensure accuracy, quality, and relevance to campus and university objectives and consistency with contract requirements.
4. Coordinate briefings for senior campus and university administrators and preparation of materials for presentation to members of the Board of Trustees of the University of Illinois.

Number of Meetings Anticipated: Weekly coordination meetings/conference calls as necessary

Members:

James Foerster, Associate Vice Chancellor, Facility and Space Planning
Kevin Duff, University Office for Facilities Planning and Programs (Contract Administrator)

Approximate term of service: 18-24 months