

APAC Meeting Minutes
August 13, 2009
4250 MBRB, 12:30 pm

Attendees: Jennifer Czak, William S. Bike, Margaret Moser, Annise Lemond (guest), Julie Harris (guest), Kim Morris Lee (guest), Elizabeth Budzik, Stephanie Chamberlin, Tom Riley (guest), Holly Burt, Kimberly Clark, Abby Irvine, Rob Moranetz, John Loya (guest), Andre Pavkovic (guest), Virginia Buglio, Jill Davis, Angela Prazza (guest), Karen Ein, Adrien Davis, James Brotnow (guest), Michael Moss, Judith Cohen, Sophia Magill, Michael Crehan

Meeting called to order by Holly Burt, APAC Chair.

1) Approval of the minutes from the previous meeting

- July 9th, 2009 – No meeting minutes available

2) Introduction of guests – John Loya, VC Human Resources; Annise Lemond, Director of Compensation; Kim Morris Lee, Director of Organizational Effectiveness; Tom Riley, Director of Labor and Employee Relations; Julie Harris, Talent Management; Elizabeth Budzik, Director of Resource Management; Andre Pavkovic, Interim Director of Informational Resources, COM; Angela Prazza, Coordinator, CADRE; James Brotnow, Finance Manager, Pathology

3) Announcements – Please check the website and your files for back copies of missing meeting minutes. Please send to Holly Burt.

4) Report from the Chancellor's Office – none

5) HR Updates –

- a. John Loya, VC Human Resources is a new UPPAC representative from UIC.
- b. HR attendees to inform APAC about several HR related issues. John Loya introduced his team and provided some background information about the following topics. There was open Q&A with the representative of the appropriate HR units as indicated. HR continues to work out all of the issues that relate to these topics with the appropriate campus administration. John Loya said to expect communications to AP's from HR on all of these topics.
 - Overview of Professional development plans for AP's – Q&A with Kim Morris Lee (see moc-up web site in attached .pdf)
 - New performance review policy for AP's - Q&A with Kim Morris Lee
 - Labor relations and collective bargaining - Q&A with Tom Riley
 - Civil service audit & resulting compliance requirements - Q&A with John Loya and Annise Lemond
 - Positive time reporting - Q&A with John Loya
 - Possibility of furlough days - Q&A with John Loya and Julie Harris

6) Financial report – none discussed

7) Standing and Ad-Hoc Committee Reports

- a. Communication – Bill Bike reminded the committee that he is publishing a monthly newsletter for APAC. Anyone who would like to contribute, including HR, please send information to Bill Bike.
- b. Chancellor's Academic Professional Excellence (CAPE) Award – (emailed report) The deadline for this year's CAPE Award nomination is Friday August 28th at noon. I have had several inquires and submissions. Karen Ein will send out a reminder again. (Pacademy, Academy,

UIC Announce). If you would like to make a suggestion for the Selection committee, please send it to Karen Ein directly.

- c. Building Community/Education – none discussed
- d. Survey – Michael Moss reported that we have the Chancellor’s support to do the survey and that she will pay for SRL to “do” the survey. Mike Crehan asked what this means for the timeline. Michael Moss responded that the timeline will shift to the middle of October to launch. SRL will keep content and evaluate date, benchmarking, etc. (See attached quote and SOW from SRL in .pdf)
- e. Election - none discussed
- f. By-Laws - none discussed

8) Additional Reports – None discussed

- a. AP Senators / AP Senate Members
- b. UPPAC Representatives
- c. HR Representative
- d. AP-HR Task Force Representative- Next meeting: August 20, 2009
- e. Trustees Meeting
- f. Search Committee
- g. AP Mentoring Program
- h. UIC Website Steering Committee

9) Old Business – None discussed

10) New Business

- **UPPAC Representative** – Holly Burt reported that UIC can have three (3) representatives and one (1) alternate on UPPAC. UPPAC representatives are expected to attend three quarterly teleconferences and one meeting with the University President in Urbana. Charmaine volunteered to be the third representative and Jill volunteered to be the alternate.
- **OBFS Announcements** – Michael Moss reported that the FY10 Fringe rates were released by OBFS and that new policies for effort reporting, institutional base salary, and cost share will be published today. Following the new policies will be overview and training sessions which will be mandatory for business managers and faculty. (See attached F&A, Fringe rate tables document and introduction to new policies document in attached .pdf)
- **AP Statement on Furlough Days** – Margaret Moser asked if APAC has a responsibility to make a statement on furlough days?
- **Retreat** – All agreed that the retreat should be a separate meeting. Holly Burt to send out a Doodle to schedule for late September or October.

11) Next Meeting:

September 10th, 2009
2550 UH, 12:30 p.m
Minutes: Jennifer Rowan

Motion to adjourn, so moved, and seconded. Meeting adjourned at 2:17 pm.

Minutes respectfully submitted by Jennifer Czak.