

APAC Meeting Minutes
January 10, 2008

Present: Jacqueline Berger, William S. Bike, Elizabeth Budzik, Holly Burt, Mick Crumbock, Jennifer Czak, Jill Davis, Cathy Foley-Divittorio, Karen Ein, Marietta Giovannellai, Robert Moranetz, Jennifer Rowan, Joyce Winn

Call to Order: The meeting was called to order at 12:35 pm. by vice co-chair Jennifer Czak.

- 1) Minutes from the December meeting were not available.
- 2) January 17, 2008, Board of Trustees meeting
Holly Burt agreed to attend as representative. Meeting will be from 9 am - 4 pm in the Chicago Rooms, SCW.
- 3) APAC Website
Robert Moranetz passed out printed copies of the suggested new index page for the APAC website. APAC members agreed to a group photo to be placed on the home page if room. Discussion included that the site does meet UIC standards (except for one instance of the school's name), CAPE needs a direct link from the homepage, the new brochure will be added in PDF form under downloads, and the menu needs to be more prominent. Rob requested pictures from each member and their name, title, and a statement to include why they joined APAC and what they do at UIC to introduce people to the APAC members.
- 4) Committee Updates
 - a. Survey
Elizabeth Budzik reported that the survey subcommittee met yesterday (1/9) and is in the process of revising the survey questions. Manu Khare, Senior Research Specialist -Center for Research on Women and Gender, has joined the subcommittee. There will be another meeting in two weeks. As soon as the questions are finalized, they will be sent to the Survey Advisory Committee and to APAC. Once they have been approved, we will send them up the line in the approval process. We hope to have an introduction by John Loya and financial support to have SRL to help with the evaluation.
 - b. Building Community/Education
Jacqueline Berger noted that the Campus Sustainability Forum will be on February 26th. Cynthia Klein-Banai will be our speaker. We need ideas on things to give out (such as light bulbs and bags) and other tie-ins to draw people to the meeting. Water bottles from the Wellness Center were suggested. Email Jacqueline with your suggestions.

Marietta Giovannellai and Cathy Foley-Divittorio shared that we are still waiting on to hear from Lee Bridges in order to schedule the open house, but it should be either in March or April. A March date may conflict with the Retirement Planning Conference, but Lee will be speaking at that event as well.

Jacqueline Berger asked about events to be co-sponsored with CCSW; there has been no recent contact.

c. Chancellor's Academic Professional Excellence (CAPE) Award

Karen Ein shared that the December 5th issue of the UIC News contained information on the recent CAPE awards. The annual review of the wording for award is in process. In April, the application process will start again and advertising will begin in May.

d. Communication

William Bike asked that the brochure be linked from the new website.

5) Chancellor Search Committee Update

The next meeting will on January 22nd. The White Paper is done and they are gearing up to receive applications.

6) Senator Representative reports

The next Senate meeting will be in February. Hugo Teruel's term expires this year and we will need to hold elections so the new senator may attend the April 11th meeting. The APAC vice chair handles election, Holly Burt has the records from the last elections, and this topic will be on the agenda for the February APAC meeting.

7) HR report

Joyce Winn reported that HR now has an active Academic Professional Practice Team which will address all issues related to AP's and HR, including grievance procedures. She is on the committee which has met once and meets again on the January 11th

The meeting was adjourned at 1:30 p.m.

Next meeting: February 14, 2008 in 4350 MBRB

Group pictures for the website was taken.

Minutes respectfully submitted Holly Burt

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