

APAC Meeting Minutes September 11, 2008

Present: Jacqueline Berger, William S. Bike, Holly Burt, Kimberly Clark, Judith Cohen, Jill Davis, Cathy Foley-Divittorio, Karen Ein, Marietta Giovannelli, Robert Moranetz, Jennifer Rowan, Booker Suggs, Joyce Winn

Call to Order: The meeting was called to order at 12:40 pm.

- 1) Minutes from the July meeting were approved with one correction.
- 2) Introductions: Jennifer Rowan, a new APAC member
- 3) Standing/Ad-Hoc Committee Reports
 - a. Communication
Bill reported he is still sending out APAC brochures to new hires. With the bulk of orientation moving to the online environment, it was suggested we work with HR to share the brochures. It was noted that the insert in the UIC News the first week of classes included APAC. This information is also online. It was suggested that our resources page link to the online version.
 - b. Building Community/Education
Due to complications in coordination between the various chancellors committees, there will be no Fall Kickoff. Suggestions for upcoming events included an early October meeting, possibly an Oktoberfest. The subcommittee will meet next week, Wednesday, 9/17; attendance and ideas are welcome. The new chancellor was suggested for the Open House speaker. Additional topics were professional development, to include LLEAP and available Awards, and changes to the Illinois Constitution. Discussion on the latter covered protection of healthcare and changes to pensions.
 - c. Chancellor's Academic Professional Excellence (CAPE) Award
The committee consists of 2 people from west campus and 3 from east. They have received the nominations packets and will meet on the 24th to select their recommendations to present to the chancellor. The Awards ceremony will be on Monday, November 10 from 2-5 p.m. in the Forum.
 - d. Survey
Michael is working to finalize the survey to include the comments and discussion from last month's meeting.
 - e. Election
Mike is working with HR to identify the UINs from those people eligible to vote. This would then be given to ACCC to create a voting program. Rob recommended changes in the By-Laws to include more than permanent more than half-time employees. Holly reported the timeline is: Registration forms will be presented to APAC in January to be approved by February; elections will be held late February and through March to be ready for the Faculty Senate's April deadline.

- 4) Update from the Chancellor's office
Fall enrollment is over 25,400 undergraduate and over 7000 graduate students. This coming weekend there will be a sustainable living road show and all are encouraged to attend. LLEAP will continue. A committee to work in the 2016 Olympics includes 7-8 UIC representatives. The new chancellor will start in January.
- 5) Additional Reports
 - a. AP Senators
The next meeting will be September 25th. The committees on which APAC members serve are: Bill Bike: External Relations and Public Service Committee; Jacqueline Berger: Academic Services, Support Services; Marietta Giovannelli, Student Recruitment – she has been asked to chair this committee; Jill Davis: Student Affairs. The full list of Senate committees is available at: <http://www.uic.edu/depts/senate/committees.html>
 - b. Human Resources
Joyce reported to the managers the experience of those APAC members attending the Focus Groups; the managers stated they will come back to the attendees with a report. Front End, the program to replace PITR, is being tested and will be implemented/rolled-out January through April.
 - c. UPPAC
The face-to-face meeting will be on November 3, UIC is to chair.
- 6) FY '09 Budget
The budget has been approved and remains the same at \$3,069. However, the line items differ from last year at: \$1691 for catering and \$1378 for other.
- 7) New Business
 - a. Recommendations for Vice Chancellor for Research search committee
APAC is asked to submit four names of APs with a relationship to research. After discussion, Jacqueline, Jill, Marietta, and Jennifer were APAC's recommendation.
 - b. Election of APAC officers for 2008-09
A fond farewell and celebration of gratitude was offered to Booker for his three years of service as chair. Robert Moranetz and Holly Burt were elected as co-chairs; Rob to serve as APAC chair and Holly responsible for chairing UPPAC. Kimberly Clark was elected Vice Chair. The nomination of secretary was postponed until after the October retreat.
 - c. Retreat
Date: October 9, 2008 will be both the next meeting and our annual Retreat. Time: 9 to noon, room to be determined. Topics to include: Changes in the By-Laws, duties of the Secretary, and Goals. Potluck.

The meeting was adjourned at 2:20 p.m.

Minutes respectfully submitted Holly Burt