

SIGMA XI GRADUATE STUDENT RESEARCH FORUM, 2004

INSTRUCTIONS FOR PREPARATION OF ABSTRACTS

Eligibility is limited to students registered in the Graduate College of the University of Illinois at Chicago during the academic year 2003-2004.

The abstract should be prepared using a word processor (MS Word preferred, PC only) and submitted as a file on a 3.5" disk, CD or Zip disk (no e-mails). The name of the word file should be the author's last name.

All abstracts from the same lab or department may be submitted on the same disk. If there is more than one abstract file on the disk, please write all the file names on the disk label.

Disks will be returned the day of the forum.

Write the abstract in the following order:

1. Title. It should be brief, specific, and informative. Title should be typed in CAPITALS.
2. Author's name. The person who will be presenting is designated as the sole author.
3. Department
4. Advisor's name.
5. Body of abstract. Abstract will be judged for clarity and completeness. Include research aims, methods, results and conclusions. Limit the abstract to 250 words. Use a font size of 12. *Printing of the abstract will be limited to half a page with 1" margins.* If you include figures, make sure that the text (including all information from points 1-6) and figures fit in the half a page limit. If it exceeds the limit, part of the abstract body or the figure may be cut inadvertently.
6. Author's e-mail and campus address.

Abstracts not conforming to these instructions will not be considered.

Receipt of abstracts will NOT be acknowledged.

Presentations will be 10 minutes long followed by 5 minutes of discussion.

You must identify two discussants who will be present for your presentation.

LCD projectors and laptops for PowerPoint and slide projectors will be available.

For questions or comments, contact Susan Littau by phone (6-3932) or e-mail (slittau@uic.edu).

The word document containing the abstract AND a hardcopy of the Submission Form completely filled and signed by the student and the advisor should be received on or before Friday, March 5, 2004. Send all materials to Susan Littau at the Center for Research Facilitation, Room 608, College of Nursing, 845 S. Damen , M/C 802. No email of the abstract or faxes of the Submission Form will be accepted.

SUBMISSION FORM

This page should be printed, completely filled, and submitted together with the electronic version of the abstract.

Title of Abstract:

Author's Name:

Author's Signature: _____

Advisor's Name:

Advisor's Signature: _____

To assure that some questions/discussion are generated by your presentation, you must indicate two faculty members who are willing to attend your presentation and to serve as discussants.

DISCUSSANTS (Name and Department):

1.

2.