

**Community Pharmacy APPE (PHAR 372) Evaluation Tool
2011-12 version**

Student Name: _____ Module _____ Circle one: Mid-Module or Final Evaluation

Preceptor(s): _____ Pharmacy Name: _____

Instructions: Please circle the appropriate evaluation of the student's performance in the Dimensions section on the left. Please write comments to further explain evaluation.

Dimensions	Descriptive Comments (Required)
<p>Proper Prescription Verification and Processing</p> <p><i>"A" level student</i></p> <p>Determines appropriateness of nearly ALL assigned prescription orders through visual inspection, patient profile review, etc.</p> <p>Verifies accuracy and completeness of nearly ALL assigned prescriptions efficiently and in a timely manner</p> <p>Evaluates and selects proper product for nearly ALL assigned prescriptions prior to dispensing to patient or agent.</p> <p>Dispenses correct product to patient to patient or agent for nearly ALL assigned prescriptions.</p> <p><i>"B" level student</i></p> <p>Determines appropriateness of MOST assigned prescription orders with some preceptor assistance.</p> <p>Verifies accuracy and completeness of MOST assigned prescriptions. Task may not always be performed efficiently and/or in a timely manner</p> <p>Evaluates and selects proper product for MOST assigned prescriptions prior to dispensing to patient or agent. May require some preceptor assistance.</p> <p>Dispenses correct product to patient or agent for MOST assigned prescriptions. May require preceptor assistance to properly complete task.</p> <p><i>"C" level student</i></p> <p>Determines appropriateness of SOME prescriptions however, regularly needs to be told how to complete these tasks. Once instructed, is able to obtain most necessary information, although not in a timely fashion.</p> <p>Verifies accuracy and completeness of SOME assigned prescriptions however, regularly needs to be told how to accomplish this task.</p> <p>Evaluates and selects proper product for SOME assigned prescriptions prior to dispensing to patient or agent. Regularly requires preceptor assistance. Once instructed, is able to perform this task appropriately.</p> <ul style="list-style-type: none"> • Dispenses correct product to patient or agent for SOME assigned prescriptions. Regularly requires preceptor assistance to complete task properly. <p><i>"D" Level student</i></p> <ul style="list-style-type: none"> • A student at this level SELDOM performs the following tasks, even with direct preceptor intervention and/or instruction: <ul style="list-style-type: none"> -Verification of prescription appropriateness <ul style="list-style-type: none"> - Verification of prescription accuracy and completeness - Evaluation and selection of proper product - Dispensing of proper product to patient or agent <p><i>"E" Level student</i></p> <p>Does not perform ANY of tasks listed for "D" level student</p>	

Communicates with Patients About Prescription Drugs

"A" level student

Obtains appropriate background information from patient or patient's agent for nearly ALL assigned prescriptions.

Almost ALWAYS formulates and communicates an action/referral plan when a prescription is contraindicated or otherwise should not be dispensed.

Counsels each patient or agent on the indication, dose, route, possible side effects, and drug interactions for assigned prescriptions usually WITHOUT preceptor assistance

"B" level student

Obtains appropriate background information from patient or patient's agent for MOST assigned prescriptions. Requires MINIMAL preceptor assistance

USUALLY formulates and communicates an action/referral plan to patient or agent when a prescription is contraindicated or otherwise should not be dispensed.

Counsels each patient or agent on the indication, dose, route, possible side effects, and drug interactions for assigned prescriptions with MINIMAL preceptor assistance

"C" level student

Obtains appropriate background information from patient or patient's agent for SOME assigned prescriptions. Requires preceptor assistance > 25% of the time.

SOMETIMES formulates and communicates an action/referral plan to patient or agent when a prescription is contraindicated or otherwise should not be dispensed.

Counsels SOME patients or agents on the indication, dose, route, possible side effects, and drug interactions for assigned prescriptions with preceptor assistance needed > than 25% of the time.

"D" Level student

- A student at this level **SELDOM** performs the following tasks, even with direct preceptor intervention and/or instruction:
 - Obtain background information
 - Proper communication with patient or agent
 - Determines when prescription is contraindicated and should not be dispensed
 - Communicates side effects, drug interactions, proper use, etc. to patient or agent.

"E" Level student

Does not perform ANY of tasks listed for "D" level student.

3. Monitors & Evaluates Drug Therapy; Initial & Ongoing

"A" level student

Evaluates and/or monitors effectiveness of drug therapy regimens for nearly ALL assigned prescriptions.

Identifies and documents information on drug related problems (non compliance, adverse drug reactions, drug interactions etc.) for nearly ALL assigned prescriptions.

"B" level student

Evaluates and/or monitors effectiveness of drug therapy regimens for MOST assigned prescriptions. Requires MINIMAL preceptor assistance.

Identifies and documents information on drug related problems (non compliance, adverse drug reactions, etc.) for MOST assigned prescriptions.

"C" level student

Evaluates and/or monitors effectiveness of drug therapy regimens for SOME assigned prescriptions. Requires preceptor assistance > 25% of the time

- Identifies and documents information on drug related problems for SOME patients. Requires preceptor assistance > 25% of the time.

"D" Level student

- A student at this level **SELDOM** performs the following tasks for assigned prescriptions, even with direct preceptor

<p style="text-align: center;">intervention and/or instruction:</p> <ul style="list-style-type: none"> - Evaluates and/or monitors effectiveness of drug therapy - Identifies and documents information on potential drug-related problems. <p style="text-align: center;"><i>"E" Level student</i></p> <ul style="list-style-type: none"> - Does not perform ANY of tasks listed for "D" level student 	
<p>4. Non-Prescription Product Recommendation and Selection</p> <p><i>"A" level student</i></p> <ul style="list-style-type: none"> • Nearly ALWAYS obtains appropriate background information patients to determine whether a non-prescription product should be recommended. • Following evaluation of background information, nearly ALWAYS selects the proper non-prescription product. • Nearly ALWAYS counsels patient (or agent) on proper use of non-prescription products. • When appropriate, nearly ALWAYS knows when to refer patient to physician or other health professional for evaluation of symptoms not appropriate for self care management with non-prescription products. <p><i>"B" level student</i></p> <ul style="list-style-type: none"> • Obtains appropriate background information for MOST patients to determine whether a non-prescription product should be recommended. • Following evaluation of background information, selects the proper non-prescription product for MOST patients. Requires MINIMAL preceptor assistance • USUALLY counsels patient (or agent) on proper use of non-prescription products. May require preceptor to fill in some missing information. • When appropriate, USUALLY knows when to refer patient to physician or other health professional for evaluation of symptoms not appropriate for self care management with non-prescription products. <p><i>"C" level student</i></p> <ul style="list-style-type: none"> • Obtains appropriate background information for SOME patients to determine whether a non-prescription product should be recommended; However, requires EXTENSIVE assistance from preceptor. • Following evaluation of background information, selects the proper non-prescription product for SOME patients. Requires preceptor assistance to complete this task > than 25% of the time. • SOMETIMES counsels patient (or agent) on proper use of non-prescription products. Requires preceptor to fill in a good deal of missing information. • When appropriate, SOMETIMES knows when to refer patient to physician or other health professional for evaluation of symptoms not appropriate for self care management with non-prescription products. <p><i>"D" Level student</i></p> <ul style="list-style-type: none"> • A student at this level SELDOM performs the following tasks for assigned non-prescription products , even with direct preceptor intervention and/or instruction: <ul style="list-style-type: none"> - Evaluate and/or monitor effectiveness of drug therapy - Identify and document information on Potential drug- related problems. - Requires extensive preceptor intervention for tasks to be Completed properly. 	

<p><i>"E" Level student</i> Does not perform ANY of tasks listed for "D" level student</p>	
<p>5. Maintains professional ethical standards, Expected for all students <i>"A" level student</i>-Almost ALWAYS <i>"B" level student</i> - USUALLY (with minimal preceptor intervention) <i>"C" level student</i> - SOMETIMES (with preceptor intervention >50% of time) <i>"D" level student</i>- SELDOM (even with extensive preceptor intervention) <i>"E" level student</i>- Does not perform ANY of task at the level of "D" student</p>	
<p>6. Communicates with health professionals</p> <p><i>"A" level student</i> Verbally communicates ALL important information in an organized, clear, concise, & timely manner Performs written documentation in an organized, complete, concise, clear, & timely manner Articulates recommendations confidently and tactfully to ALL health care professionals</p> <p><i>"B" level student</i> Verbally communicates ALL important information, although some minor problems with organization, clarity, conciseness, and timeliness Written documentation is complete, but needs SOME improvement in organization, clarity, and timeliness Lacking SOME confidence and tact in dealing with other health care professionals</p> <p><i>"C" level student</i> Verbally communicates important information, although major problems in organization, clarity, & timeliness Written documentation is MOSTLY complete, but lacking in organization, clarity, & timeliness OFTEN lacking confidence and tact in dealing with other health care professionals; Preceptor intervention needed to complete task >25% of the time</p> <p><i>"D" Level student</i></p> <ul style="list-style-type: none"> • A student at this level SELDOM performs the following tasks for assigned prescriptions , even with direct preceptor intervention and/or instruction: <ul style="list-style-type: none"> - Verbally communicate proper information about medications. - Organization, timeliness of written documentation. - Display of confidence and tact in communication. - Requires extensive preceptor intervention for tasks to be completed properly. <p><i>"E" Level student</i> Does not perform ANY of tasks listed for "D" level student.</p>	
<p>7. Retrieves & evaluates drug information</p> <p><i>"A" level student</i> Nearly ALWAYS retrieves and evaluates drug information in a complete, correct, & timely manner Applies new information to the current clinical setting Consults primary literature on own for answering controversial drug related problems</p> <p><i>"B" level student</i> Retrieves and evaluates drug information, although minor problems with completeness, correctness, & timeliness Some difficulty in applying new information to the current clinical setting Attempts to consult primary literature on own, but has not critically evaluated new literature</p> <p><i>"C" level student</i> Retrieves and evaluates drug information, although major problems with completeness, correctness, & timeliness. Often requires preceptor intervention Major difficulty applying new information to the current clinical setting</p>	

<p>Limited attempt at consulting and use of primary literature, even when available. Limits search to tertiary references (texts, etc.) and class notes for information</p> <p><i>"D" Level student</i></p> <ul style="list-style-type: none"> • A student at this level SELDOM performs the following tasks for assigned prescriptions , even with direct preceptor intervention and/or instruction: <ul style="list-style-type: none"> - Retrieval of relevant drug information in timely fashion. - Application of new information to the current clinical setting. - Proper use of secondary and tertiary literature. <p><i>"E" Level student</i> Does not perform ANY of tasks at level listed for "D" level student.</p>	
<p>8 Demonstrates human relations skills, Expected for all students</p> <p><i>"A" level student</i>-Almost ALWAYS</p> <p><i>"B" level student</i> - USUALLY (with minimal preceptor intervention)</p> <p><i>"C" level student</i> - SOMETIMES (with preceptor intervention >50% of time)</p> <p><i>"D" level student</i>- SELDOM (even with extensive preceptor intervention)</p> <p><i>"E" level student</i>- Does not perform ANY of task at the level of "D" student</p>	
<p>9. Handles detail</p> <p><i>"A" level student</i> Conscientious in following appropriate work procedures Notices ALL discrepancies and irregularities in therapy Follows up on actions without being told</p> <p><i>"B" level student</i> Conscientious in following appropriate work procedures Notices MOST discrepancies and irregularities in therapy Follows up on actions, although SOMETIMES has to be told</p> <p><i>"C" level student</i> Conscientious in following appropriate work procedures Notices SOME discrepancies and irregularities in therapy Follows up on actions, although needs to be told often.</p> <p><i>"D" Level student</i></p> <ul style="list-style-type: none"> • A student at this level SELDOM performs the following tasks for assigned tasks in the pharmacy , even with direct preceptor intervention and/or instruction: <ul style="list-style-type: none"> - Following proper work procedures in the pharmacy. - Generally does not notice discrepancy in therapy without extensive intervention by preceptor. - Does not take responsibility to follow-up on issues and concerns <p><i>"E" Level student</i> Does not perform ANY of tasks at level listed for "D" level student.</p>	
<p>10. Makes sound decisions</p> <p><i>"A" level student</i> Comes up with sensible/practical solutions to problems Identifies clinical vs. practical consequences of each drug therapy for assigned patients</p> <p><i>"B" level student</i> Usually comes up with the most sensible or practical solutions Not always aware of clinical vs. practical consequences of each drug therapy</p> <p><i>"C" level student</i> May not always comes up with the most sensible or practical solutions. Occasionally plans may not be feasible</p> <ul style="list-style-type: none"> • Not always aware of clinical vs. practical consequences of each drug therapy <p><i>"D" Level student</i></p> <ul style="list-style-type: none"> • A student at this level SELDOM performs the following tasks for assigned prescriptions , even with direct preceptor intervention and/or instruction: 	

<ul style="list-style-type: none"> - Development of sensible plan for handling issues with medications. - Awareness of clinical vs. practical consequences of patient's drug therapy. - Requires extensive intervention by preceptor for tasks to be completed properly. <p><i>"E" Level student</i> Does not perform ANY of tasks at level listed for "D" level student.</p>	
<p>11. Organizes/plans</p> <p><i>"A" level student</i> Manages own time effectively and efficiently ALWAYS well prepared when meeting with preceptor Anticipates future projects/needs</p> <p><i>"B" level student</i> Manages own time well, with minor problems in effectiveness and efficiency USUALLY prepared when meeting with preceptor Does not always anticipate future projects/needs</p> <p><i>"C" level student</i> Has difficulty in managing own time effectively and efficiently. Occasionally needs to be guided in performing daily tasks Not completely prepared or organized when meeting with preceptor</p> <ul style="list-style-type: none"> • Does not anticipate future projects/needs <p><i>"D" Level student</i></p> <ul style="list-style-type: none"> • A student at this level SELDOM performs the following tasks for assigned prescriptions , even with direct preceptor intervention and/or instruction: <ul style="list-style-type: none"> - Time management- Has difficulty managing time to complete assigned tasks. - Organization- Not prepared for discussions with preceptor. - Needs to be told when and how to finish tasks more often than not. <p><i>"E" Level student</i> Does not perform ANY of tasks at level listed for "D" level student</p>	
<p>12. Displays independence/assertiveness</p> <p><i>"A" level student</i> Displays assertiveness and independence in carrying out each task</p> <p><i>"B" level student</i> Displays SOME assertiveness and independence in carrying out each task</p> <p><i>"C" level student</i></p> <ul style="list-style-type: none"> • NOT assertive or independent in carrying out tasks. Needs to be constantly coached/reminder to complete tasks. <p><i>"D" Level student</i></p> <ul style="list-style-type: none"> • A student at this level SELDOM performs the following tasks for assigned prescriptions , even with direct preceptor intervention and/or instruction: <ul style="list-style-type: none"> - Displays assertiveness and independence in completion of assigned tasks. - Requires extensive intervention by preceptor to complete. <p><i>"E" Level student</i> Does not perform ANY of tasks at level listed for "D" level student</p>	
<p>13. Learns in a self-directed manner</p> <p><i>"A" level student</i> ACTIVE in the learning process Assesses own strengths and weaknesses, and seeks ways to improve</p> <p><i>"B" level student</i> Assumes MOST responsibility for learning May assess own strengths and weaknesses, but not actively seeking ways to improve</p> <p><i>"C" level student</i></p>	

<p>Usually PASSIVE in the learning process</p> <ul style="list-style-type: none"> • Does not assess own strengths and weaknesses <p><i>"D" Level student</i></p> <ul style="list-style-type: none"> • A student at this level SELDOM performs the following tasks for assigned prescriptions , even with direct preceptor intervention and/or instruction: <ul style="list-style-type: none"> - Exhibits limited motivation for active learning. Waits to be told what to do > 70% of the time - Does not assess own strengths and weaknesses. <p><i>"E" Level student</i></p> <p>Does not perform ANY of tasks at level listed for "D" level student</p>	
<p>14. Work ethic <i>All students are expected to:</i></p> <ul style="list-style-type: none"> • Arrive on time for assigned pharmacy shift, meetings, conferences, etc. • Work appropriate hours to assure all assigned work is completed • Dress & act professionally <p><i>"A" level student</i> Displays a positive attitude toward the educational and patient care processes Does not socialize or waste time when there is work that needs to be completed</p> <p><i>"B" level student</i> Displays a MOSTLY positive attitude toward the educational and patient care processes Does not socialize or waste time when there is work that needs to be completed</p> <p><i>"C" level student</i> Displays a NEUTRAL attitude toward the educational and patient care processes</p> <ul style="list-style-type: none"> • Occasionally socializes or wastes time when there is work that needs to be completed <p><i>"D" Level student</i></p> <ul style="list-style-type: none"> • A student at this level SELDOM performs the following tasks for assigned prescriptions , even with direct preceptor intervention and/or instruction: <ul style="list-style-type: none"> - Seldom arrives on time - Displays a NEGATIVE attitude towards the educational and patient care process. - Socializes, accepts personal phone calls, etc. even when assigned tasks remain incomplete. <p><i>"E" Level student</i></p> <p>Does not perform ANY of tasks at level listed for "D" level student</p>	

To be completed at Mid-Module (End of Week 3)

List special accomplishments of student on this rotation

Indicate areas for improvement

Specific goals and objectives for remainder of rotation (Completed by student and preceptor).

General Comments:

To be completed for the Final Evaluation (End of Week 6)

List special accomplishments of student on this rotation

Indicate areas for improvement

Recommendations for future rotations

General Comments:

Final Letter Grade (To be assigned at the end of week 6):

A	B	C	D	E (Failure)
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Instructor

Date

Student Response to the Evaluation:

The above evaluation has been reviewed with me. My comments are:

Student

Date

**Final Rotation Grade Cover Sheet
Community Practice APPE
The University of Illinois at Chicago (UIC) College of Pharmacy
2011-12 Version**

Please PRINT all information

Student Name: _____

Module (Please circle) One Two Three Four Five Six

Preceptor(s): _____

Pharmacy Name _____ Pharmacy Phone Number _____

Component	Maximum Points	Points Earned
OTC Assignment	100	_____
Law Assignment	50	_____
Self-Care Exercises	40	_____

Total Days off during rotation: _____

FINAL LETTER GRADE FOR CLERKSHIP (Complete no later than the end of week 6)

A	B	C	D	E (Failure)

Comments: (If any)

Important Note: Please fax or e-mail this page to Kristen Goliak, Pharm.D. on the last day of the rotation (end of week 6). The remainder of the evaluation (with detailed written comments) can be hand delivered by the student in a sealed envelope with your signature across the seal. (Please do NOT mail anything) Please forward this form to:

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