

# Job Description

## Co-Principal Investigator

### Pay Range Minimum

**Job Code:** SE11      **Hourly:**  
**FLSA\*:** Exempt      **Monthly:**  
**Grade:** 237      **Annually:** Target \$250,000.

**\*This is an Exempt position. Employees in this position are paid a salary on a monthly basis and are not eligible to receive overtime pay.**

**JOB DESCRIPTION:** Functions as the co-principal investigator, or director of sponsored projects. Has primary authority over the conduct of a project including protocol development and adherence, human subjects, personnel management and budget oversight. Publishes study results as first author or co-author. Supervises other project staff. Functions as the primary programmatic liaison with the sponsor. Performs related responsibilities as required.

**SPECIFIC JOB-RELATED RESPONSIBILITIES:** This is a 2.5-year Gates Foundation supported project to demonstrate and leverage the uptake of a scalable community-oriented model of delivery and newborn care in rural Ethiopia. In collaboration with the US-based principal investigator, the co-principal investigator embedded within the Ethiopian Ministry of Health functions as the project country director. Directs the strategic planning, development and implementation of this large and complex program. Related responsibilities: Provides senior technical leadership in community-oriented maternal and newborn health. Champions and coordinates technical expertise in health care quality improvement approaches. Coordinates and manages relationships with Federal Ministry of Health and Regional Health Bureau counterparts and the project team. Plans, administers and monitors program budgets. Develops short and long term goals and objectives. Oversees related special projects. May represent the program in various national and international settings. May manage the solicitation of funding from foundation, corporate, individual and governmental donors. Collaborates with and seeks the support of representatives from other organizations. Establishes and administers policies and procedures. Supervises staff.

**MINIMUM QUALIFICATIONS:** A PhD, DrPh, or other equivalent degree (MD). Five years of directly related work experience. **PREFERRED QUALIFICATIONS AND CHARACTERISTICS:** MD / MPH / DrPh with specialty in obstetrics or pediatrics preferred. Significant record of professional accomplishment; experience in developing country realities, and expertise in areas relevant to the project; appreciates and demonstrates sensitivity to host country priorities, culture, and primacy; able to be respected and sought as a source of counsel by the Minister of Health; able to work well horizontally and vertically with others within the Federal Ministry of Health hierarchies; believes in the potential of collaborative community-oriented approaches to health improvement; able to contribute to and follow the project plan at a remove from the project principal investigator.

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**The above statements are intended to describe the work being performed by people assigned to this job. They are not intended to be an exhaustive list of all responsibilities, duties and skills required of the personnel so classified.**

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