



**ACCESS COMMUNITY
HEALTH
NETWORK**

Caring. Committed. Connected.

Administrative Offices

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Bena Sullivan
Chairwoman

Donna Thompson
Chief Executive Officer

WHS: Database Design Consultant

12/29/11

POSITION SUMMARY

Access Community Health Network is seeking a Database Consultant to optimize an existing program database. The consultant will work with the MS Access database for Westside Healthy Start (WHS), a federally funded initiative to reduce race/ethnic disparities in infant mortality and low birth weight. The consultant will report to the Director of Research and Evaluation Programs and work directly with the WHS Evaluation Specialist.

Responsibilities

- Review existing program data and database systems
- Conduct analysis of program requirements in collaboration with evaluation staff
- Optimize database to ensure accuracy and meet reporting needs
- Troubleshoot design during testing phase
- Provide short-term database maintenance and support following completion of project

Requirements

- Proficient in MS Access and Visual Basic for Access (VBA)
- Experience with relational databases, large longitudinal data sets, and systems design
- Strong communication skills and ability to explain technical issues in plain language
- Ability to collaborate with and take direction from evaluation staff
- Understanding of maternal and child health preferred
- Familiarity with Illinois Cornerstone database and Foxfire querying system preferred

Interested parties, please contact Chelsey Leruth at
chelsey.leruth@accesscommunityhealth.net or 312-526-2131.