

**Eighteenth Annual
MID-AMERICA REGIONAL PUBLIC HEALTH
LEADERSHIP INSTITUTE**

2009 - 2010

FELLOW
Application Packet
YEAR 18



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Office Use Only

Date application received: _____

Is application complete? _____

Action taken: _____

**FELLOW
APPLICATION FORM
MID-AMERICA REGIONAL PUBLIC HEALTH LEADERSHIP INSTITUTE
2009-2010 ACADEMIC YEAR**

Name: _____ Degree: _____

Title: _____ Division: _____

Agency: _____

Full Agency Address: _____

Telephone: _____ Fax: _____

E-Mail Address: _____

Home address: _____

Home phone: _____ Home Fax: _____

E-Mail address (if different from above): _____

Length of time in current position: _____
(years) (months)

Number of employees reporting directly to you: _____

Number of employees in agency: _____

Name and title of supervisor: _____

Supervisor's telephone number: _____

Your application **must** include the following (MS Word electronic submission preferred):

- ❖ A short biographical sketch;
- ❖ A current curriculum vitae or resume which includes a description of your current duties;
- ❖ A typed 150-200 word statement on why you wish to attend the Mid-America Regional Public Health Leadership Institute;
- ❖ A letter of recommendation sent separately to the Institute (if you are self-referred).

To be completed and signed by applicant's supervisor:

As the immediate supervisor of _____, I have read the Fellows Responsibilities section of the application packet. I agree to allow her/him time off from regular assigned duties to attend all sessions of the year-long leadership program including the four-day conference, the inter-conference meetings with mentors, and the six-month and twelve-month follow-up sessions. (The supervisor and applicant will agree on how to account for the excused time: i.e., time off with pay, vacation time, personal leave, compensatory time, etc.) I further agree to support the applicant by authorizing my agency to pay for housing, transportation and incidentals associated with his/her participation in the Mid-America Regional Public Health Leadership Institute.

Signature

Date

Title

To be completed by applicant:

I have read all of the requirements and responsibilities for Fellows of the Mid-America Regional Public Health Leadership Institute. I affirm that my qualifications meet or exceed the criteria stated. In addition, I agree to all the conditions and responsibilities described in the application packet.

Signature

Date

MID-AMERICA REGIONAL PUBLIC HEALTH LEADERSHIP INSTITUTE

For demographic data collection only:

Age: _____ Gender: _____

Ethnicity:

- ____ American Indian or Alaskan Native
- ____ White, not of Hispanic origin
- ____ Black, not of Hispanic origin
- ____ Asian or Pacific Islander
- ____ Hispanic

Checklist:

- Complete Application Form
- Up-to-date Resume or CV
- Bio Sketch
- Personal Statement

NOTE:

**Applications are due August 31, 2009
Incomplete Applications will not be considered.**

IMPORTANT INFORMATION - PLEASE READ CAREFULLY

In 1988, the Institute of Medicine (IOM) published its landmark study *The Future of Public Health*. The report's principal recommendations for improving the nation's health included two challenges - that current public health leaders develop greater leadership effectiveness and that schools of public health increase the number of leadership development opportunities they offer their practitioner colleagues. Following this, the US Department of Health and Human Services published *Healthy People 2010* in 2000. Chapter 23 of this document set a goal of ensuring through training that public health agencies have the infrastructure to provide essential public health services effectively.

The U.S. Department of Health and Human Services released *Healthy People 2010* in 2000. This substantial document consists of almost 500 objectives for improving the health of Americans by the end of the decade.

In 1991, the University of Illinois School of Public Health applied for and received funding from the Centers for Disease Control to establish a leadership development program that would address the challenges posed by *The Future of Public Health* and *Healthy People 2000*. The result was the Illinois Public Health Leadership Institute, a year-long program for state and local public health department leaders, board of health members, community leaders, managed care health professionals and legislators serving all levels of the public health system in order to increase their leadership effectiveness. In 1996, the Illinois Department of Public Health joined the CDC in supporting the Institute. Now, the Indiana State Health Department is a full partner, and Wisconsin also supports the Institute by funding a team of Fellows. Teams from North Dakota, Massachusetts, Arkansas and Quebec have also participated.

INSTITUTE MISSION AND OBJECTIVES

The Institute has been developed to assist practitioners holding leadership positions at all levels of the public health system to develop greater effectiveness in helping their agencies carry out the core functions of assessment, policy development and assurance.

The objectives of the Institute are to help Fellows:

- Understand the characteristics of effective public health leadership;
- Expand their knowledge about effective leadership practices;
- Enhance their leadership abilities in carrying out the public health core functions and essential services;
- Learn how to successfully apply leadership skills within their agencies;
- Study models, which have successfully applied leadership skills in the public health environment;
- Provide a forum for discussing leadership issues with mentors;
- Develop a network of public health leaders;
- Strengthen relationships between public health practitioners and their academic colleagues;
- Expand regional relationships among public health leaders in mid-America; and
- Understand how to use various leadership tools to strengthen the infrastructure of public health.

ELIGIBILITY REQUIREMENTS

1. To be eligible for appointment as a Fellow to the Mid-America Regional Public Health Leadership Institute, the applicant should currently fill a leadership position at one of the following: state or local public health agency, local board of health, county board, state legislature, managed care organization or community agency. The applicant should have at least three years of experience in the field of public health. The applicant must have academic training at the bachelor's level. A post-graduate degree is desirable.
2. Applicants may be self-referred or a colleague may nominate them. If the applicant is self-referred, a letter of recommendation from a public health colleague, well acquainted with the applicant that describes how the nominee would benefit from the Institute should accompany the application. If the applicant is nominated by a colleague, the letter of nomination serves this purpose. Whether self referred or nominated, each applicant must complete the enclosed application form. In addition to the application and letter of recommendation, an up-to-date curriculum vitae or resume must be submitted.
3. All individuals applying for appointment as a Fellow must agree to participate fully in the twelve-month program and to comply with all the Institute responsibilities listed below.

FELLOW RESPONSIBILITIES

As noted in the above sections, the Institute is a yearlong commitment. For this reason, all Institute applicants should be aware of the specifics of such a commitment. Please read the following section carefully.

Fellows accepted to the Institute must agree to participate fully in all aspects of the twelve-month program including, but not limited to, the following:

- Read all materials sent out prior to the four-day October conference;
- Be willing to purchase leadership publications (maximum of 3) designated by faculty and staff;
- Attend and be an active participant in all sessions of the four-day kick-off conference and the two follow-up sessions which take place at the six- and twelve-month points of the Institute year;
- Complete all pre- and post-Institute leadership self assessments as requested by faculty and staff;
- During the course of the academic year, participate in developing a team case study, a team technical assistance project and an agency-based project;
- Be willing to work with a Mentor for a one-year period;
- Be willing to serve as a Mentor in the future.

IMPORTANT:

Each applicant and her/his supervisor **MUST** read and sign the agreement on page two (2) of the application form. **Applicants will be considered ONLY if BOTH signatures appear on page two (2) of the Application and all requested documents are submitted.**

Send application and required documents to:

The Mid-America Regional Public Health Leadership Institute

Attention: Louis Rowitz, PhD, Director

The University of Illinois at Chicago

School of Public Health

1603 West Taylor Street

Chicago, Illinois 60612-4394

Phone: (312) 413-1088

Fax: (312) 996-5768

NOTE: The Application Due Date is August 31, 2009. Kick-Off Conference will be held at the Hyatt Lodge in Oak Brook, IL on October 19-22, 2009.